

New York State Law 2805-t
Hospital Clinical Staffing Committee
Plainview Hospital
PFI Number: 552

HOSPITAL CLINICAL STAFFING COMMITTEE CHARGE

The New York State Hospital Clinical Staffing Committee (NYSHCSC) law enacted in June 2021 requires hospitals to collaboratively develop and implement a clinical staffing plan for registered nurses (RNs) and other members of the frontline team. The hospital clinical staffing committee (HCSC) is charged with creating a forum to give frontline workers, RNs, licensed practical nurses (LPNs) and nursing assistive staff, including certified nursing assistants (CNAs), patient care attendants (PCTs), medical assistants (MAs) and unit clerks a role/voice in developing unit level staffing plans—while preserving management’s role in designing and implementing the staffing plan. The HCSC’s primary responsibilities are to develop and oversee implementation of the hospital’s annual clinical staffing plan.

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***Emergency Room**

Date of Services Budgeted: FY 2025

Average Number of Patients Per Day:	83
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Sun	Mon	Tues	Wed	Thu	Fri	Sat
Day Shift									
RN	Average pt 34	11.5 hrs	1/12	1/12	1/12	1/12	1/12	1/12	1/12
Unlicensed Assistive Personnel (NA/ ED Tech)	7am-3pm	7.50 hrs	2.00	2.00	2.00	2.00	2.00	2.00	0.00
Evening Shift									
RN	Average pt 37	11.5 hrs	1/12	1/12	1/12	1/12	1/12	1/12	1/12
Unlicensed Assistive Personnel (NA/ED Tech)	3pm-11pm	7.50 hrs	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Night Shift									
RN	Average pt 12	11.5 hrs	1/12	1/12	1/12	1/12	1/12	1/12	1/12
Unlicensed Assistive Personnel (NA/ED Tech)	11pm-7am	7.50 hrs	2.00	2.00	2.00	2.00	2.00	2.00	2.00

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***Emergency Room**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	x		
Assistant Nurse Management	x	x	x
Staff Educator	x	x	
Clinical Nurse Specialist			
Unit Clerical Support	x	x	x
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)		x	
Patient Transport Team	x	x	x
IV Therapy Team / Line Access			
Monitor /Tele Technician	x	x	x
Rapid Response Team	x	x	x
Respiratory Therapy Support	x	x	x
Nutritionist	x	x	
Rehab Activities (OT, PT, Speech)	x	x	
Clinical Pharmacist	x	x	
Licensed Social Services / Case Management	x	x	
Spiritual Services	x	x	
Hospitalist / NP / PA	x	x	x
Intensivist	x	x	x
Nursing Student	x	x	x
Recreation / Milieu Therapist (BH units)			
Intern / Resident	x	x	x
Other ADN/Director	x	x	x

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***Telemetry – 56 Beds**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	36
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Sun	Mon	Tues	Wed	Thu	Fri	Sat
Day Shift									
RN	7am-7pm	11.5 hrs	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Unlicensed Assistive Personnel (NA)	7am-3pm	7.50 hrs	4.00	4.00	4.00	4.00	4.00	4.00	4.00
							1		
Evening Shift									
Unlicensed Assistive Personnel (NA)	3p-11pm	7.50 hrs	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Night Shift									
RN	7pm-7am	11.5 hrs	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Unlicensed Assistive Personnel (NA)	11pm-7am	7.50 hrs	4.00	4.00	4.00	4.00	4.00	4.00	4.00

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***Telemetry – 56 Beds**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	x		
Assistant Nurse Management	x	x	x
Staff Educator	x	x	
Clinical Nurse Specialist			
Unit Clerical Support	x	x	
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)		x	
Patient Transport Team	x	x	
IV Therapy Team / Line Access			
Monitor /Tele Technician	x	x	x
Rapid Response Team	x	x	x
Respiratory Therapy Support	x	x	x
Nutritionist	x	x	
Rehab Activities (OT, PT, Speech)	x	x	
Clinical Pharmacist	x	x	
Licensed Social Services / Case Management	x	x	
Spiritual Services	x	x	
Hospitalist / NP / PA	x	x	x
Intensivist	x	x	x
Nursing Student	x	x	x
Recreation / Milieu Therapist (BH units)			
Intern / Resident	x	x	x
Other ADN/Director	x	x	x

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***2 Northeast – 43 Beds**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	27
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Sun	Mon	Tues	Wed	Thu	Fri	Sat
Day Shift									
RN	7am-730pm	11.5 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Unlicensed Assistive Personnel (NA)	7am-3pm	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Evening Shift									
Unlicensed Assistive Personnel (NA)	3p-11pm	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Night Shift									
RN	7pm-730am	11.5 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Unlicensed Assistive Personnel (NA)	11pm-7am	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***2 Northeast – 43 Beds**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	x		
Assistant Nurse Management	x	x	
Staff Educator	x	x	
Clinical Nurse Specialist			
Unit Clerical Support	x	x	
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)	X	X	
Patient Transport Team	x	x	
IV Therapy Team / Line Access			
Monitor /Tele Technician	x	x	x
Rapid Response Team	x	X	X
Respiratory Therapy Support	x	x	x
Nutritionist	x	X	
Rehab Activities (OT, PT, Speech)	x	x	
Clinical Pharmacist	x	x	
Licensed Social Services / Case Management	x	x	
Spiritual Services	X	X	
Hospitalist / NP / PA	x	x	x
Intensivist	X	X	X
Nursing Student	X	X	X
Recreation / Milieu Therapist (BH units)			
Intern / Resident	x	x	x
Other ADN/Director	X	X	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***3West – 32 Beds**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	27
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Sun	Mon	Tues	Wed	Thu	Fri	Sat
Day Shift									
RN	7am-7pm	11.5 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Unlicensed Assistive Personnel	7am-3pm	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
(NA)									
Evening Shift									
Unlicensed Assistive Personnel (NA)	3p-11pm	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Night Shift									
RN	7pm-7am	11.5 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Unlicensed Assistive Personnel (NA)	11pm-7am	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***3West – 32 Beds**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	x		
Assistant Nurse Management	x	x	
Staff Educator	x	x	
Clinical Nurse Specialist			
Unit Clerical Support	x	x	
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	x	x	
IV Therapy Team / Line Access			
Monitor /Tele Technician	x	x	x
Rapid Response Team	X	X	X
Respiratory Therapy Support	x	x	x
Nutritionist	x	x	
Rehab Activities (OT, PT, Speech)	x	x	
Clinical Pharmacist	x	x	
Licensed Social Services / Case Management	x	x	
Spiritual Services	X	X	
Hospitalist / NP / PA	x	x	x
Intensivist	X	X	X
Nursing Student	X	X	X
Recreation / Milieu Therapist (BH units)			
Intern / Resident	x	x	x
Other ADN/Director	X	X	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***ICU – 16 Beds**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	10
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Sun	Mon	Tues	Wed	Thu	Fri	Sat
Day Shift									
RN	7am-7pm	11.5 hrs	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Unlicensed Assistive Personnel (NA)	7am-3pm	7.50 hrs	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Evening Shift									
Unlicensed Assistive Personnel (NA)	3p-11pm	7.50 hrs	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Night Shift									
RN	7pm-7am	11.5 hrs	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Unlicensed Assistive Personnel (NA)	11pm-7am	7.50 hrs	1.00	1.00	1.00	1.00	1.00	1.00	1.00

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***ICU – 16 Beds**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	x		
Assistant Nurse Management	x	x	X
Staff Educator	x	x	
Clinical Nurse Specialist			
Unit Clerical Support	x	x	
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	x	x	
IV Therapy Team / Line Access			
Monitor /Tele Technician	x	x	x
Rapid Response Team	X	X	X
Respiratory Therapy Support	x	x	x
Nutritionist	x	X	
Rehab Activities (OT, PT, Speech)	x	x	
Clinical Pharmacist	x	x	
Licensed Social Services / Case Management	x	x	
Spiritual Services	X	X	
Hospitalist / NP / PA	x	x	x
Intensivist	x	x	x
Nursing Student	X	X	X
Recreation / Milieu Therapist (BH units)			
Intern / Resident	x	x	x
Other ADN/Director	X	X	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***1 East – 27 Beds**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	27
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Sun	Mon	Tues	Wed	Thu	Fri	Sat
Day Shift									
RN	7am-7pm	11.5 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Unlicensed Assistive Personnel (NA)	7am-3pm	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Evening Shift									
Unlicensed Assistive Personnel (NA)	3pm-11pm	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Night Shift									
RN	7pm-7am	11.5 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Unlicensed Assistive Personnel (NA)	11pm-7am	7.50 hrs	3.00	3.00	3.00	3.00	3.00	3.00	3.00

**[PFI 552] [PLAINVIEW HOSPITAL]
ACUTE CARE INPATIENT UNITS**

***1 East – 27 Beds**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	x		
Assistant Nurse Management	x	x	
Staff Educator	x	x	
Clinical Nurse Specialist			
Unit Clerical Support	x	x	
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	x	x	
IV Therapy Team / Line Access			
Monitor /Tele Technician	x	x	x
Rapid Response Team	X	X	X
Respiratory Therapy Support	x	x	x
Nutritionist	x	X	
Rehab Activities (OT, PT, Speech)	x	x	
Clinical Pharmacist	x	x	
Licensed Social Services / Case Management	x	x	
Spiritual Services	X	X	X
Hospitalist / NP / PA	x	x	x
Intensivist	X	X	X
Nursing Student	X	X	X
Recreation / Milieu Therapist (BH units)			
Intern / Resident	x	x	x
Other ADN/Director	X	X	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***PST**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	18
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Sun	Mon	Tues	Wed	Thu	Fri	Sat	
Day Shift										
RN	8am-4pm	7.50 hrs.	X	1.00	1.00	1.00	1.00	1.00	1.00	X
Evening Shift										
Night Shift										

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

*PST

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			
Staff Educator	x		
Clinical Nurse Specialist			
Unit Clerical Support	x		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	X		
IV Therapy Team / Line Access			
Monitor /Tele Technician			
Rapid Response Team	X		
Respiratory Therapy Support	x		
Nutritionist			
Rehab Activities (OT, PT, Speech)	x		
Clinical Pharmacist	X		
Licensed Social Services / Case Management	x		
Spiritual Services	X		
Hospitalist / NP / PA	x		
Intensivist	X		
Nursing Student			
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X		
Other ADN/Director	X		

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***IRD**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	6
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Sun	Mon	Tues	Wed	Thu	Fri	Sat	
Day Shift										
RN- Pre/Post RN Procedure			X	1.00	1.00	1.00	1.00	1.00	1.00	X
Licensed Assistive Personnel (Rad Tech)				1.00	1.00	1.00	1.00	1.00	1.00	
Evening Shift										
Unlicensed Assistive Personnel (NA/PCA/PCT/US)										
Night Shift										
RN Unlicensed Assistive Personnel (NA/PCA/PCT/US)										

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

*IRD

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management			
Assistant Nurse Management	X		
Staff Educator	X		
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	X		
IV Therapy Team / Line Access			
Monitor /Tele Technician	X		
Rapid Response Team	X		
Respiratory Therapy Support	X		
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist			
Licensed Social Services / Case Management	X		
Spiritual Services	X		
Hospitalist / NP / PA	X		
Intensivist	X		
Nursing Student	X		
Recreation / Milieu Therapist (BH units)			
Intern / Resident			
Other ADN/Director	X		

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***PRE-OP**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	20
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Sun	Mon	Tues	Wed	Thu	Fri	Sat	
Day Shift										
RN				2.00	2.00	2.00	2.00	2.00	2.00	
Unlicensed Assistive Personnel (NA)			X	1.00	1.00	1.00	1.00	1.00	1.00	X
Evening Shift										
Unlicensed Assistive Personnel (NA/PCA/PCT/US)										
Night Shift										
RN										
Unlicensed Assistive Personnel (NA/PCA/PCT/US)										

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***PRE-OP**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			
Staff Educator	X		
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	X		
IV Therapy Team / Line Access			
Monitor /Tele Technician	X		
Rapid Response Team	X		
Respiratory Therapy Support	X		
Nutritionist	x		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services / Case Management	X		
Spiritual Services	X		
Hospitalist / NP / PA	X		
Intensivist	X		
Nursing Student	X		
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X		
Other	X		

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***Operating Room**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	20
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Sun	Mon	Tues	Wed	Thu	Fri	Sat	
Day Shift										
RN 7 OR's 1 RN per procedure Unlicensed Assistive Personnel (Surgical Tech)			X	1.00	1.00	1.00	1.00	1.00	1.00	X
Evening Shift										
RN 3pm-5pm-5 OR's 5pm-7pm- 3 OR's 7pm-11pm- 2 OR's Unlicensed Assistive Personnel (surgical Tech)			X	1.00	1.00	1.00	1.00	1.00	1.00	X
Night Shift										
RN Unlicensed Assistive Personnel (NA/PCA/PCT/US)										

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***Operating Room**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management		X	
Staff Educator	X		
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	X	X	
IV Therapy Team / Line Access			
Monitor /Tele Technician			
Rapid Response Team	X	X	
Respiratory Therapy Support	X	X	
Nutritionist	X	X	
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X		
Licensed Social Services / Case Management	X	X	
Spiritual Services	X	X	
Hospitalist / NP / PA	X	X	
Intensivist	X	X	
Nursing Student	X	X	
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X	X	
Other ADN/Director	X	X	

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***PACU**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	20
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Sun	Mon	Tues	Wed	Thu	Fri	Sat
Day Shift									
RN				4.00	4.00	4.00	4.00	4.00	
Unlicensed Assistive Personnel (NA)			X	1.00	1.00	1.00	1.00	1.00	X
Evening Shift									
RN				2.00	2.00	2.00	2.00	2.00	
Unlicensed Assistive Personnel (NA)			X	1.00	1.00	1.00	1.00	1.00	X
Night Shift									
RN									
Unlicensed Assistive Personnel (NA/PCA/PCT/US)									

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***PACU**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	
Staff Educator	X	X	
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	X	X	
IV Therapy Team / Line Access			
Monitor /Tele Technician	X	X	
Rapid Response Team	X	X	
Respiratory Therapy Support	X	X	
Nutritionist	X	X	
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	
Licensed Social Services / Case Management	X	X	
Spiritual Services	X	X	
Hospitalist / NP / PA	X	X	
Intensivist	X	X	
Nursing Student	X	X	
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X	X	
Other ADN/Director	X	X	

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***Cardiac Catheterization Lab**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	2
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Sun	Mon	Tues	Wed	Thu	Fri	Sat	
Day Shift										
RN				2.00	2.00	2.00	2.00	2.00	2.00	
Unlicensed Assistive Personnel (Tech)			X	1.00	1.00	1.00	1.00	1.00	1.00	X

Evening Shift										
Unlicensed Assistive Personnel (NA/PCA/PCT/US)										

Night Shift										
RN										
Unlicensed Assistive Personnel (NA/PCA/PCT/US)										

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***Cardiac Catheterization Lab**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			
Staff Educator	X		
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	X		
IV Therapy Team / Line Access			
Monitor /Tele Technician	X		
Rapid Response Team	X		
Respiratory Therapy Support	X		
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X		
Clinical Pharmacist	X		
Licensed Social Services / Case Management	X		
Spiritual Services	X		
Hospitalist / NP / PA	X		
Intensivist	X		
Nursing Student	X		
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X		
Other ADN/Director	X	X	

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***Endoscopy**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	14
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Sun	Mon	Tues	Wed	Thu	Fri	Sat	
Day Shift										
RN – preop				1.00	1.00	1.00	1.00	1.00	1.00	
RN – procedure			X	1.00	1.00	1.00	1.00	1.00	1.00	X
RN – post-op				1.00	1.00	1.00	1.00	1.00	1.00	
Unlicensed Assistive Personnel										

Evening Shift										
Unlicensed Assistive Personnel										

Night Shift										
Unlicensed Assistive Personnel (NA/PCA/PCT/US)										

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***Endoscopy**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management		X	
Staff Educator	X		
Clinical Nurse Specialist			
Unit Clerical Support	X		
1:1 Patient Observer/sitter			
Admissions Nurse (Facilitator/ Functional Nurse)			
Patient Transport Team	X	X	
IV Therapy Team / Line Access			
Monitor /Tele Technician			
Rapid Response Team	X	X	
Respiratory Therapy Support	X	X	
Nutritionist	X	X	
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X		
Licensed Social Services / Case Management	X	X	
Spiritual Services	X	X	
Hospitalist / NP / PA	X	X	
Intensivist	X	X	
Nursing Student	X	X	
Recreation / Milieu Therapist (BH units)			
Intern / Resident	X	X	
Other ADN/Director	X	X	

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***Dialysis**

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	3
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Day Shift										
RN	Varies	Varies	1	1	1	1	1	1	1	X
Unit Secretaries	N/A	N/A								
Unlicensed Assistive Personnel (NA/PCA/TT)	Varies	Varies								

Evening Shift										
RN			1	1	1	1	1	1	1	X
	N/A									

Night Shift										
	N/A									
	N/A									

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS
*Dialysis**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	
Staff Educator	X	X	
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team	X	X	
IV Access			
Monitor/Tele Technician			
Rapid Response Team	X	X	
Respiratory Therapy Support			
Nutritionist			
Rehab Activities (OT, PT, Speech)			
Clinical Pharmacist	X	X	
Licensed Social Services/Case Management	X	X	
Spiritual Services	X	X	
Hospitalist/NP/PA	X	X	
Intensivist	X	X	
Intern/Resident	X	X	
Other and Director	X	X	

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

CPU

Date of Services Budgeted: FY 2025

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	4
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Sun	Mon	Tues	Wed	Thu	Fri	Sat	
Day Shift										
RN	7am-730pm	11.5 hrs.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Evening Shift										

Night Shift										
RN	700pm-730am	11.5hrs.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Asterisk indicates final staffing plan decision by Executive Director.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

CPU

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
1:1 Patient Observer/sitter			
Functional Nurse			
Patient Transport Team	X	X	
IV Access			
Monitor/Tele Technician	X	X	
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X	X	
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	
Licensed Social Services/Case Management	X	X	
Spiritual Services	X	X	
Hospitalist/NP/PA	X	X	X
Nursing Student	X	X	X
Intern/Resident	X	X	X
Other	X	X	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS**

***APER Emergency Department Hold Patients**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	9
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Sun	Mon	Tues	Wed	Thu	Fri	Sat
Day Shift									
RN	7am-730pm	11.5 hrs.	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Evening Shift									
Night Shift									
RN	700pm-730am	11.5 hrs.	1.00	1.00	1.00	1.00	1.00	1.00	1.00

**[PFI 552] [PLAINVIEW HOSPITAL]
AMBULATORY/PROCEDURAL AREAS
*APER Emergency Department Hold Patients**

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management	X	X	X
Staff Educator	X	X	
Unit Clerical Support	X	X	X
Admissions Nurse (Facilitator/Functional Nurse)	X	X	
Patient Transport Team	X	X	X
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X	X	
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	
Licensed Social Services/Case Management	X	X	
Spiritual Services	X	X	
Hospitalist/NP/PA	X	X	X
Intensivist	X	X	
Nursing Student	X	X	X
Intern/Resident	X	X	X
Other Director/ADN	X	X	X

The list of caregivers in these boxes were provided to all hospitals.

Plainview Hospital
Executive Director Decision Document
Acute Care Inpatient Units and Emergency Department Staffing Plan
Emergency Department
23 Bays

Unit Description: The ED provides treatment from minor medical issues to lifesaving interventions and its population consists of geriatric, behavioral health, developmentally disabled and routine medical surgical patients.	Average Number of Patients Per Day:	80
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Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	7am-7:30pm 7p-7:30 am	11.50	6 RN	1:12	1:12	7RN	1:12	1:12	6 RN	1:12	1:12
Unlicensed Assistive Personnel (NA/PCA/PCT)	7am-3pm 3pm-11pm 11p-7a	7.5	4	3	X	5	3	X	3	2	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	2	0	X	2	0	X	2	0	X

Final Recommendations by Executive Director

Unit Name – Emergency Department					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	7am-7:30pm 7pm-7:30am	11.50	1:12	1:12	1:12
Unlicensed Assistive Personnel (NA/PCA/PCT/)	7am-3pm 3pm-11pm 11pm-7a	7.50	2	2	2
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0



Additional Care Team Members				Additional Unit Information:
Skills	Shift Coverage			<p>There are many variables to consider in establishing safe, efficiently staffed hospital units. Patient care units differ based upon the types of patients cared for on a given unit, and the way in which care is organized and delivered there. Education and experience levels of unit staff, support from nurse educators and nurse managers also factor into unit staffing decisions, as does the unique characteristics and mission of each hospital.</p> <p>It is also important to look at patient outcomes (including fall rates, pressure ulcer rates, and Hospital Compare measures related to heart attack care, heart failure care, pneumonia care and surgical care)</p>
	Day	Evening	Night	
Unit Nurse Management	X			
Assistant Nurse Management	X	X	X	
Staff Educator	X	X		
Clinical Nurse Specialist				
Unit Clerical Support	X	X	X	
1:1 Patient Observer/sitter				
Admissions Nurse (Facilitator/ Functional Nurse)				
Patient Transport Team	X	X	X	
IV Therapy Team / Line Access				
Monitor /Tele Technician	X	X	X	
Rapid Response Team	X	X	X	
Respiratory Therapy Support	X	X	X	
Nutritionist	X	X		
Rehab Activities (OT, PT, Speech)	X	X		
Clinical Pharmacist	X	X	X	
Licensed Social Services / Case Management	X	X	X	
Spiritual Services	X	X	X	
Hospitalist / NP / PA	X	X	X	
Intensivist	X	X	X	
Nursing Student	X	X	X	
Recreation / Milieu Therapist (BH uts)				
Intern / Resident	X	X	X	
Other ADN/ Director	X	X	X	

The list of caregivers in these boxes were provided to all hospitals.

**Plainview Hospital
Executive Director Decision Document**
ICU- 16 Beds

Unit Description: The unit admits high acuity patients with hemodynamic instability, mechanical ventilation, or need vasoactive medications requiring critical interventions and monitoring such as, invasive hemodynamics, sedation, and paralytics.	Average Number of Patients Per Day:	10
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		Staffing Submitted by Committee Co-leads									
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	7am-7:30pm 7p-7:30 am	11.50	1:2	1:2	1:2	X	X	X	1:2	1:2	1:2
Unlicensed Assistive Personnel (NA/PCA/PCT)	7am-3pm 3pm-11pm 11p-7a	7.5	1:10	1	X	1:10	1	X	1:10	1	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	1	0	X	1	0	X	X	X	X

Final Recommendations by Executive Director

Unit Name – ICU					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	7am-7:30pm 7pm-7:30am	11.50	1:2	X	1:2
Unlicensed Assistive Personnel (NA/PCA/PCT/)	7am-3pm 3pm-11pm 11pm-7a	7.50	1	1	1
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0

Additional Care Team Members				Additional Unit Information:
Skills	Shift Coverage			<p>There are many variables to consider in establishing safe, efficiently staffed hospital units. Patient care units differ based upon the types of patients cared for on a given unit, and the way in which care is organized and delivered there. Education and experience levels of unit staff, support from nurse educators and nurse managers also factor into unit staffing decisions, as does the unique characteristics and mission of each hospital.</p> <p>It is also important to look at patient outcomes (including fall rates, pressure ulcer rates, and Hospital Compare measures related to heart attack care, heart failure care, pneumonia care and surgical care)</p>
	Day	Evening	Night	
Unit Nurse Management	X			
Assistant Nurse Management	X	X	X	
Staff Educator	X	X		
Clinical Nurse Specialist				
Unit Clerical Support	X	X		
1:1 Patient Observer/sitter				
Admissions Nurse (Facilitator/ Functional Nurse)				
Patient Transport Team	X	X	X	
IV Therapy Team / Line Access				
Monitor /Tele Technician	X	X	X	
Rapid Response Team	X	X	X	
Respiratory Therapy Support	X	X	X	
Nutritionist	X	X		
Rehab Activities (OT, PT, Speech)	X	X		
Clinical Pharmacist	X	X	X	
Licensed Social Services / Case Management	X	X	X	
Spiritual Services	X	X	X	
Hospitalist / NP / PA	X	X	X	
Intensivist	X	X	X	
Nursing Student	X	X		
Recreation / Milieu Therapist (BH uts)				
Intern / Resident	X	X	X	
Other ADN/ Director	X	X	X	

The list of caregivers in these boxes were provided to all hospitals.

Plainview Hospital
Executive Director Decision Document
1 East- 27 Beds
Medical/Surgical

Unit Description: The unit population is comprised of geriatric patients, diabetic, wound care, urological and gastrointestinal problems, and chronic ventilated patients. 1 east also cares for minor surgical patients	Average Number of Patients Per Day:	27
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Staffing Submitted by Committee Co-leads

Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	7am-7:30pm 7p-7:30 am	11.50	1:6	1:9	1:9	X	X	X	1:6	1:9	1:9
Unlicensed Assistive Personnel (NA/PCA/PCT)	7am-3pm 3pm-11pm 11p-7a	7.5	1:8	3	X	1:8	3	X	1:8	3	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	1	0	X	1	0	X	0	0	X

Final Recommendations by Executive Director

Unit Name - 1 East					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	7am-7:30pm 7pm-7:30am	11.50	1:9	X	1:9
Unlicensed Assistive Personnel (NA/PCA/PCT/)	7am-3pm 3pm-11pm 11pm-7a	7.50	3	3	3
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0

Plainview Hospital
Executive Director Decision Document
2 North-East- 43 Beds
Medical Surgical

Unit Description: The unit primarily admits all non-ICU surgical patients post operatively. The surgical population consist of joint replacements, hip/pelvic, neck, spine, and gastrointestinal surgeries. The medical population includes geriatric patients, diabetic, wound care, urological and gastrointestinal problems.	Average Number of Patients Per Day:	36
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		Staffing Submitted by Committee Co-leads									
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	7am-7:30pm 7p-7:30 am	11.50	1:6	1:9	1:9	X	X	X	1:6	1:9	1:9
Unlicensed Assistive Personnel (NA/PCA/PCT)	7am-3pm 3pm-11pm 11p-7a	7.5	1:8	4	X	1:8	4	X	1:8	4	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	1	0	X	1	0	X	X	X	X

Final Recommendations by Executive Director

Unit Name – 2 North East					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	7am-7:30pm 7pm-7:30am	11.50	1:9	X	1:9
Unlicensed Assistive Personnel (NA/PCA/PCT/)	7am-3pm 3pm-11pm 11pm-7a	7.50	4	4	4
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	X

Plainview Hospital
Executive Director Decision Document
3 West – 32 Beds
Medical/Surgical

Unit Description: This unit primary population consists of general medical and geriatric patients with diabetic, wound care, urological and gastrointestinal problems	Average Number of Patients Per Day:	27
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Staffing Submitted by Committee Co-leads											
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	7am-7:30pm 7p-7:30 am	11.50	1:6	1:9	1:9	X	X	X	1:6	1:9	1:9
Unlicensed Assistive Personnel (NA/PCA/PCT)	7am-3pm 3pm-11pm 11p-7a	7.5	1:8	3	X	1:8	3	X	1:8	3	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	2	0	X	2	0	X	X	X	X

Final Recommendations by Executive Director

Unit Name – 3 West					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	7am-7:30pm 7pm-7:30am	11.50	1:9	X	1:9
Unlicensed Assistive Personnel (NA/PCA/PCT/)	7am-3pm 3pm-11pm 11pm-7a	7.50	3	3	3
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0

**Plainview Hospital
Executive Director Decision Document**
Telemetry- 56 Beds

Unit Description: The unit primarily admits patients requiring continuous cardiac monitoring, non-titratable cardiac intravenous medication, pre cardiac catheterization patients, stroke, stable myocardial infarction, and non-critical neurological diagnoses	Average Number of Patients Per Day:	36
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			Staffing Submitted by Committee Co-leads								
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	7am-7:30pm 7p-7:30 am	11.50	1:5	1:6	1:6	X	X	X	1:5	1:6	1:6
Unlicensed Assistive Personnel (NA/PCA/PCT)	7am-3pm 3pm-11pm 11p-7a	7.5	1:8	4	X	1:8	4	X	1:8	4	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	2	0	X	2	0	X	X	X	X

Final Recommendations by Executive Director

Unit Name – Telemetry					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	7am-7:30pm 7pm-7:30am	11.50	1:6	X	1:6
Unlicensed Assistive Personnel (NA/PCA/PCT/)	7am-3pm 3pm-11pm 11pm-7a	7.50	4	4	4
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0



Additional Care Team Members				Additional Unit Information:
Skills	Shift Coverage			<p>There are many variables to consider in establishing safe, efficiently staffed hospital units. Patient care units differ based upon the types of patients cared for on a given unit, and the way in which care is organized and delivered there. Education and experience levels of unit staff, support from nurse educators and nurse managers also factor into unit staffing decisions, as does the unique characteristics and mission of each hospital.</p> <p>It is also important to look at patient outcomes (including fall rates, pressure ulcer rates, and Hospital Compare measures related to heart attack care, heart failure care, pneumonia care and surgical care)</p>
	Day	Evening	Night	
Unit Nurse Management	X			
Assistant Nurse Management	X	X	X	
Staff Educator	X	X		
Clinical Nurse Specialist				
Unit Clerical Support	X	X		
1:1 Patient Observer/sitter				
Admissions Nurse (Facilitator/ Functional Nurse)		X		
Patient Transport Team	X	X		
IV Therapy Team / Line Access				
Monitor /Tele Technician	X	X	X	
Rapid Response Team	X	X	X	
Respiratory Therapy Support	X	X	X	
Nutritionist	X	X		
Rehab Activities (OT, PT, Speech)	X	X		
Clinical Pharmacist	X	X	X	
Licensed Social Services / Case Management	X	X	X	
Spiritual Services	X	X	X	
Hospitalist / NP / PA	X	X	X	
Intensivist	X	X	X	
Nursing Student	X	X	X	
Recreation / Milieu Therapist (BH uts)				
Intern / Resident	X	X	X	
Other ADN/DIRECTOR	X	X	X	

The list of caregivers in these boxes were provided to all hospitals.

**Plainview Hospital
Executive Director Decision Document**
Pre- Surgical testing

Unit Description: Cares for patients requiring pre surgical testing, documentation prior to scheduled surgery.	Average Number of Patients Per Day:	18
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			Staffing Submitted by Committee Co-leads								
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	8am-4pm	7.5	2	1	1	X	X	X	X	X	X
Unlicensed Assistive Personnel Medical assist (NA/PCA/PCT)	7am-3pm 3pm-11pm 11p-7a	7.5	1	X	X	X	X	X	X	X	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	1	X	X	X	X	X	X	X	X

Final Recommendations by Executive Director

Unit Name – Pre- Surgical testing					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	8am-4pm	7.50	1	0	0
Unlicensed Assistive Personnel (NA/PCA/PCT/)	7am-3pm 3pm-11pm 11pm-7a	7.50	0	0	0
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0

Plainview Hospital
Executive Director Decision Document
Interventional Radiology 3 bays -1 procedure room

Unit Description: Cares for patients requiring various IV access devices for long term treatment, paracentesis, thoracentesis procedures. Chest tube/pigtails, drains, urostomy procedures, angiograms, and embolization.	Average Number of Patients Per Day:	6
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			Staffing Submitted by Committee Co-leads								
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	Varies	7.5	1 per room 2 pre/post	2	1:1 procedure 1:4 pre/post	X	X	X	X	X	X
Licensed Assistive Personnel Rad Tech	Varies	7.5	1	1	X	X	X	X	X	X	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	X	X	X	X	X	X	X	X	X

Final Recommendations by Executive Director

Unit Name – Interventional Radiology					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	Varies	7.50	2	X	X
licensed Assistive Personnel (Rad Tech)	Varies	7.50	1	0	0
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0

Additional Care Team Members				Additional Unit Information:
Skills	Shift Coverage			<p>There are many variables to consider in establishing safe, efficiently staffed hospital units. Patient care units differ based upon the types of patients cared for on a given unit, and the way in which care is organized and delivered there. Education and experience levels of unit staff, support from nurse educators and nurse managers also factor into unit staffing decisions, as does the unique characteristics and mission of each hospital.</p> <p>It is also important to look at patient outcomes (including fall rates, pressure ulcer rates, and Hospital Compare measures related to heart attack care, heart failure care, pneumonia care and surgical care)</p>
	Day	Evening	Night	
Unit Nurse Management				
Assistant Nurse Management	X	X		
Staff Educator	X	X		
Clinical Nurse Specialist				
Unit Clerical Support	X			
1:1 Patient Observer/sitter				
Admissions Nurse (Facilitator/ Functional Nurse)				
Patient Transport Team	X	X		
IV Therapy Team / Line Access				
Monitor /Tele Technician	X	X		
Rapid Response Team	X	X		
Respiratory Therapy Support	X	X		
Nutritionist	X	X		
Rehab Activities (OT, PT, Speech)	X	X		
Clinical Pharmacist	X	X		
Licensed Social Services / Case Management	X	X		
Spiritual Services	X	X		
Hospitalist / NP / PA	X	X		
Intensivist	X	X		
Nursing Student	X	X		
Recreation / Milieu Therapist (BH uts)				
Intern / Resident	X	X		
Other ADN/ DIRECTOR/Anesthesia	X	X	X	

The list of caregivers in these boxes were provided to all hospitals.

Plainview Hospital
Executive Director Decision Document
Pre-op holding room- 7 Rooms

Unit Description: Holding area for patients awaiting scheduled surgery with monitoring and documentation prior to surgery.	Average Number of Patients Per Day:	20
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			Staffing Submitted by Committee Co-leads								
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	Varies	7.5	6	2	1:4	X	X	X	X	X	X
Unlicensed assistive personnel (NA, PCA, PCT)	7am-3pm 3p-11p 11p-7a	7.5	1	1	X	X	X	X	X	X	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	1	X	X	X	X	X	X	X	X

Final Recommendations by Executive Director

Unit Name – Pre-Op holding Room					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	Varies	7.50	2	X	X
Unlicensed assistive personnel (NA, PCA, PCT)	7am-3pm 3p-11p 11p-7a	7.50	1	0	0
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0

**Plainview Hospital
Executive Director Decision Document**
Operating Room- 7 OR's

Unit Description: Scheduled and emergent cases such as: urological, gynecological, total joint, spine, robotics, and all types of general surgery	Average Number of Patients Per Day:	20
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			Staffing Submitted by Committee Co-leads								
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	Varies	7.5	1	1	1RN/1 Tech or 2 RN	1RN/1 Tech or 2 RN	X	X	X	X	X
Licensed Surgical Techs	Varies	7.5	1	1	1RN/1 Tech or 2 RN	1	X	X	X	X	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	1	X	X	X	X	X	X	X	X

Final Recommendations by Executive Director

Unit Name – Operating Room					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	Varies	7.50	1	1	X
Surgical Tech	Varies	7.50	1	1	X
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	X

**Plainview Hospital
Executive Director Decision Document**
PACU

Unit Description: Post operative recovery area for patients that are both ambulatory and admitted.	Average Number of Patients Per Day:	20
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			Staffing Submitted by Committee Co-leads								
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	Varies	7.5	6	4	1:1 / 1:2-3	5	2	1:1 / 1:2-3	X	X	X
Unlicensed assistive personnel (NA, PCA, PCT)	7am-3pm 3p-11p 11p-7a	7.5	1	1	X	X	1	X	X	X	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	1	X	X	X	X	X	X	X	X

Final Recommendations by Executive Director

Unit Name – PACU					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	Varies	7.50	4	2	X
Unlicensed assistive personnel (NA, PCA, PCT)	7am-3pm 3pm-11pm 11pm-7am	7.50	1	1	X
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	X

**Plainview Hospital
Executive Director Decision Document**
Endoscopy

Unit Description: Unit offers inpatient and outpatient endoscopies and colonoscopies. Dilation, hemostat, clips, bronchoscopy	Average Number of Patients Per Day:	14
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			Staffing Submitted by Committee Co-leads								
Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	Varies	7.5	1 pre 2 post 1 procedure	3	1-2 RN Per procedure	X	2	X	X	X	X
Unlicensed assistive personnel (NA, PCA, PCT, Endo Tech)	7am-3pm 3p-11p 11p-7a	7.5	3	1	X	X	X	X	X	X	X
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	0	0	X	X	X	X	X	X	X

Final Recommendations by Executive Director

Unit Name – Endoscopy					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	Varies	7.50	3	X	X
Unlicensed assistive personnel (NA, PCA, PCT, Endo Tech)	7am-3pm 3pm-11pm 11pm-7am	7.50	1	X	X
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	X

**Plainview Hospital
Executive Director Decision Document**
APER – Emergency Department Holding

Unit Description: The APER is where patients are admitted to the facility yet holding for an inpatient floor bed.	Average Number of Patients Per Day:	9
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Direct Caregivers	Scheduled Hours	Shift Length	Day			Evening			Night		
			Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract	Direct Care Co-lead Proposal	Admin Co-lead Proposal	Current NYSNA Contract
RN	7am-7:30pm 7p-7:30 am	11.50	1	1:9	1:9	1	0	0	1	1:9	1:9
Unlicensed Assistive Personnel (NA/PCA/PCT)	7am-3pm 3pm-11pm 11p-7a	7.5	1	0	0	1	0	0	1	0	0
Unit Secretaries	7am-3pm 3p-11p 11p-7a	7.5	0	0	0	0	0	0	0	0	0

Final Recommendations by Executive Director

Unit Name – EDIP Emergency Department holding					
Direct Caregivers	Scheduled Hours	Shift Length	Day	Evening	Night
RN	7am-7:30pm 7pm-7:30am	11.50	1:9	1:9	1:9
Unlicensed Assistive Personnel (NA/PCA/PCT/)	7am-3pm 3pm-11pm 11pm-7a	7.50	0	0	0
Unit Secretaries	7am-3pm 3pm-11pm 11pm-7am	7.50	0	0	0



Additional Care Team Members				Additional Unit Information:
Skills	Shift Coverage			<p>There are many variables to consider in establishing safe, efficiently staffed hospital units. Patient care units differ based upon the types of patients cared for on a given unit, and the way in which care is organized and delivered there. Education and experience levels of unit staff, support from nurse educators and nurse managers also factor into unit staffing decisions, as does the unique characteristics and mission of each hospital.</p> <p>It is also important to look at patient outcomes (including fall rates, pressure ulcer rates, and Hospital Compare measures related to heart attack care, heart failure care, pneumonia care and surgical care)</p>
	Day	Evening	Night	
Unit Nurse Management	X	X		
Assistant Nurse Management	X	X		
Staff Educator	X	X		
Clinical Nurse Specialist				
Unit Clerical Support	X	X		
1:1 Patient Observer/sitter				
Admissions Nurse (Facilitator/ Functional Nurse)				
Patient Transport Team	X	X		
IV Therapy Team / Line Access				
Monitor /Tele Technician	X	X		
Rapid Response Team	X	X		
Respiratory Therapy Support	X	X		
Nutritionist	X	X		
Rehab Activities (OT, PT, Speech)	X	X		
Clinical Pharmacist	X	X		
Licensed Social Services / Case Management	X	X		
Spiritual Services	X	X		
Hospitalist / NP / PA	X	X		
Intensivist	X	X		
Nursing Student	X	X		
Recreation / Milieu Therapist (BH uts)				
Intern / Resident	X	X		
Other ADN/ DIRECTOR/Anesthesia	X	X	X	

The list of caregivers in these boxes were provided to all hospitals.

Rationale for Decision

It is our mission to provide adequate staffing to support the best patient care possible cognizant of team member experience and the necessary support. Our hospital has been actively involved in organizational strategies working to enhance team member career experience, engagement, and retention. We have established multiple feedback opportunities to ensure our clinical staff have a place to voice concerns. Next steps for Northwell and Plainview Hospital are focused on maintaining the Clinical Staffing Committees and increasing awareness of the committee's responsibility through targeted and coordinated communication campaigns in hospital. We will continue to provide educational opportunities to increase the operational knowledge and connection to direct patient care.

Methods Used

The Syosset Hospital Clinical Staffing committee is comprised of 6 administrative care co-leads and 6 direct care co-leads made up of RNs and ancillary staff nominated by their peers. Both the administrative and direct patient care co-leads were provided trainings focused on staffing bill knowledge and process, behavioral soft skills and tactical application including operational budget overview courses. Five meetings have been held since Jan and the committees reviewed their staffing matrices. As required by the legislation, the committees had a final vote on 5/24/2024, with one vote for the admin co-leads and one vote for the patient care co-leads. All units/ decisions were brought to the executive director except for the CPU unit, serving as the tie breaking vote. The administrative co-leads submitted their rationales and referenced the templates provided for all units to the executive director. At this point in time patient care co-leads have not submitted their rationales.

Findings and Conclusions

For the below units, the executive director considered both rationales and determined the outcomes as listed. Decisions were based on our enhanced model of patient care delivery, the collaboration between disciplines, and budgetary constraints.

The members of the Clinical Staffing Committee worked diligently over the last few months and reached consensus on several components of the staffing plan. However, there were several items upon which the Committee was unable to agree, and I was called upon to render a decision.

Currently the management representatives have provided me with written justification of their proposal, the labor representatives have not submitted a written justification.

Both parties agreed that our current actual staffing is safe and appropriate for our patient population and acuity as well as appropriate and safe for our team members. In addition to this forum, also considered were the 16 factors identified in Public Health Law, Article 28, Section 2805-T, paragraphs 4-b-(i-xvi).

The two groups making up the CSC generally differed in their proposals in that management put forth the staffing plan promulgated in the current NYSNA contract, where applicable, in compliance with Public Health Law, Article 28, Section 2805-T, paragraph 5 c." The clinical staffing plan shall comply with and incorporate any minimum staffing levels provided for in any applicable collective bargaining agreement, including but not limited to nurse-to-patient ratios, caregiver-to-patient ratios, staffing grids, staffing matrices, or other staffing provisions." Whereas the frontline members' proposals were put forward without substantive identifiable justification.

For those areas in which agreement could not be reached by the CSC, I utilized the current labor contract staffing grid as the basis upon which I determined the staffing guidelines due to the factors noted above.

Kerri Anne Scanlon
Executive Director
Plainview Hospital

Factors Considered for ALL Areas (out of the 16 factors recommended)

- Census, including total numbers of patients on the unit and each shift and activity such as discharges, admissions, and transfers
- Measures of acuity and intensity of all patients; nature of care delivered on each unit and shift
- Skill mix
- Availability, level of experience, and Individual and specialty certification or training of nursing personnel providing patient care, including charge nurses, on each unit and shift
- Need for specialized or intensive equipment
- Architecture and geography of the unit, including but not limited to placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment
- Mechanisms/procedures to provide for one-to-one patient observation, when needed, for patients on psychiatric or other units, as appropriate
- Other special characteristics of the unit or community patient population, including age, cultural or linguistic diversity and needs, functional ability, communication skills, and other relevant social or socioeconomic factors
- Measures to increase worker and patient safety, which could include measures to improve patient throughput
- Staffing guidelines adopted or published by other states or local jurisdictions, national nursing professional associations, specialty nursing associations, and other health professional organizations
- Availability of other personnel supporting nursing services on the unit
- Waiver of plan requirements in the case of unforeseeable emergency circumstances as defined in New York's Public Health Law
- Coverage to enable RNs, LPNs, and ancillary staff to take meal and rest breaks, planned time off, and unplanned absences that are "reasonably foreseeable" as required by law, or the terms of an applicable CBA
- Nursing quality indicators required by the Nursing Care Quality Protection Act (NYCRR Section 400.25)
- General hospital finances
- Provisions for limited short-term adjustments, made by hospital personnel overseeing patient care operations, to the staffing levels required by the plan, necessary to account for unexpected changes in circumstances that are to be of limited duration