

HERDS: 2805-t General Hospital Clinical Staffing Plan

New York State Dept. of Health

Activity :	General Hospital Clinical Staffing Plan Supplement	Name :	St. Joseph's Hospital (0118)
Organization :	St. Joseph's Hospital	Address 1 :	555 ST. JOSEPH'S BOULEVARD
Form :	2805-t General Hospital Clinical Staffing Plan	Address 2 :	
Data Entity		City :	ELMIRA
Type :	Hospital (pfi)	State & Zip :	NY-14901
Name :	St. Joseph's Hospital	County :	Chemung (015)
Time Period :	06/28/2024 12:00 AM	Region :	Western Regional Office
		Phone & Fax:	

Section	Field	Value	Data Status	User	Updated
Attestation	The following is an updated clinical staffing plan submitted to the New York State Department of Health in accordance with Public Health Law (PHL) Section 2805-t (Clinical staffing committees and disclosure of nursing quality indicators). I, the undersigned, with responsibility for this general hospital, attest that the general hospital clinical staffing plan was developed in accordance, and complies, with PHL Section 2805-t, and includes all clinical patient care units of our general hospital license under Public Health Law Article 28.				
	First Name of person completing:*	Rachel	submitted	dlanning	06/28/2024 12:07 PM
	Last Name of person completing: *	Eckman-Knapp	submitted	dlanning	06/28/2024 12:07 PM
	Role at Facility: *	Director of Nursing Services	submitted	dlanning	06/28/2024
	Phone Number:*	6072713759	submitted	dlanning	06/28/2024
	Email:*	rachel.eckmanknapp@arnohealth	submitted	dlanning	06/28/2024
	I am:*	[CEO's designee]	submitted	dlanning	06/28/2024
	Description of the general hospital. Please include the general hospital's name and the titles of all the patient care units within the hospital: *	Non-acute care teaching facility		dlanning	

	<p>Directions for Additional information regarding Clinical Staffing Plan for units of the general hospital:</p> <p>Please document the unit's name and provide the information requested for each patient care unit within the general hospital as defined in its operating certificate (for example, Intensive Care Unit, Critical Care Unit, Maternity Unit, Pediatric Unit, Psychiatric Unit, Medical Surgical Unit) in the section of the document for Day Shift, Evening Shift and Night Shift. There should be separate documentation submitted for each patient care unit and each shift within the general hospital.</p> <p>When reporting the number of registered nurses, licensed practical nurses, and ancillary members of the frontline team, and number of patients, general hospitals should report the average number of each a unit has per shift.</p>				
Day Shift (for example, 7 am-3 pm)	The measurements provided in this section should only reflect measurements for the day shift.				
	Name of Clinical Unit: *	[Other]	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital. *	Addiction Rehabilitation Unit	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50) *	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of patients on the unit per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50) *	12	submitted	dlanning	06/28/2024 12:07 PM
	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) ?*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Licensed Practical Nurses (LPN) on the unit	1	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50) *				
	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) *	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of ancillary members of the frontline team on the unit per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) *	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of unlicensed personnel (e.g., patient care technicians) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of unlicensed personnel care per patient including	0	submitted	dlanning	06/28/2024 12:07 PM

	<p>adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) *</p>				
	<p>* Shift means a 24-hour period of time as a whole or divided into parts as appropriate to the reporting facility. This template has 3 eight-hour shifts (a Day Shift, approximately 7am to 3pm; an Evening Shift, approximately 3pm to 11pm; and a Night Shift, approximately 11pm to 7am).</p> <p>There are multiple different shifts that could be worked, for example, 8-hour shifts, 12-hour shifts, or split shifts. For each category that is being identified (registered nurses, licensed practical nurses, ancillary members of the frontline team), please attribute the components of their time to the appropriate eight-hour shift as outlined in this template (Day Shift, Evening Shift, or Night Shift).</p> <p>Split shifts or shorter than eight-hour shifts would be recorded in the appropriate Day Shift, Evening Shift, or Night Shift.</p>				

	<p>If a 12-hour shift is scheduled, the total number of hours for the first part of the shift would be recorded in the appropriate category (Day Shift, Evening Shift, or Night Shift), and then the second part of the shift would be reported in the next appropriate shift. For example, the employee could have eight hours recorded in the Day Shift (7 AM - 3 PM), and four hours recorded in the first part of the Evening Shift (3 PM - 7 PM).</p>				
	<p>Description of additional resources available to support unit level patient care on the Day Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff. *</p>	<p>3 Qualified Health Professionals, Director, Nursing supervisor, Counselor, clinical coordinator</p>		<p>planning</p>	
	<p>Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit: *</p>	<p>[Yes]</p>	<p>submitted</p>	<p>planning</p>	<p>06/28/2024 12:07 PM</p>
	<p>If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:</p>				
	<p>Statement by members of clinical staffing committee selected by the general hospital administration (management</p>				

HERDS: 2805-t General Hospital Clinical Staffing Plan

	members):				
	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):				
	The measurements provided in this section should only reflect measurements for the day shift.				
	Name of Clinical Unit: *	[Other]	submitted	dlanning	06/28/2024 12:07 PM
	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital. *	Behavioral Science Unit	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50) *	2	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	.88	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of patients on the unit per day on the Day Shift? (Please provide a number with up	17	submitted	dlanning	06/28/2024 12:07 PM

	to 5 digits. Ex: 101.50) *				
	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) ?*	8.5	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50) *	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) *	.44	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of ancillary members of the frontline team on the unit per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5	7.5	submitted	dlanning	06/28/2024 12:07 PM

	digits. Ex: 101.50)*				
	Planned average number of unlicensed personnel (e.g., patient care technicians) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	.9	submitted	dlanning	06/28/2024 12:07 PM
	<p>* Shift means a 24-hour period of time as a whole or divided into parts as appropriate to the reporting facility. This template has 3 eight-hour shifts (a Day Shift, approximately 7am to 3pm; an Evening Shift, approximately 3pm to 11pm; and a Night Shift, approximately 11pm to 7am).</p> <p>There are multiple different shifts that could be worked, for example, 8-hour shifts, 12-hour shifts, or split shifts. For each category that is being identified (registered nurses, licensed practical nurses, ancillary</p>				

	<p>members of the frontline team), please attribute the components of their time to the appropriate eight-hour shift as outlined in this template (Day Shift, Evening Shift, or Night Shift).</p> <p>Split shifts or shorter than eight-hour shifts would be recorded in the appropriate Day Shift, Evening Shift, or Night Shift.</p> <p>If a 12-hour shift is scheduled, the total number of hours for the first part of the shift would be recorded in the appropriate category (Day Shift, Evening Shift, or Night Shift), and then the second part of the shift would be reported in the next appropriate shift. For example, the employee could have eight hours recorded in the Day Shift (7 AM - 3 PM), and four hours recorded in the first part of the Evening Shift (3 PM - 7 PM).</p>				
	<p>Description of additional resources available to support unit level patient care on the Day Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical</p>	<p>Unit Clerk, Unit Director, Case Managers, Therapists, Clinical Coordinator, Nursing Supervisor</p>		<p>planning</p>	

HERDS: 2805-t General Hospital Clinical Staffing Plan

	nurses, and ancillary staff. *				
	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit: *	[Yes]	submitted	dlanning	06/28/2024 12:07 PM
	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:				
	Statement by members of clinical staffing committee selected by the general hospital administration (management members):				
	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):				
Evening Shift (for example, 3 pm-11pm)	The measurements provided in this section should only reflect measurements for the evening shift.				
	Name of Clinical Unit: *	[Other]	submitted	dlanning	06/28/2024 12:07 PM
	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital. *	Addiction Rehabilitation Unit	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	1	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	*				
	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of patients on the unit per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	12	submitted	dlanning	06/28/2024 12:07 PM
	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)?*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of ancillary members of the frontline team on the unit per day on the Evening Shift? (Please provide a number	0	submitted	dlanning	06/28/2024 12:07 PM

	with up to 5 digits. Ex: 101.50)*				
	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	<p>* Shift means a 24-hour period of time as a whole or divided into parts as appropriate to the reporting facility. This template has 3 eight-hour shifts (a Day Shift, approximately 7am to 3pm; an Evening Shift, approximately 3pm to 11pm; and a Night Shift, approximately 11pm to 7am).</p> <p>There are multiple different shifts that could be worked, for example, 8-hour shifts, 12-hour</p>				

	<p>shifts, or split shifts. For each category that is being identified (registered nurses, licensed practical nurses, ancillary members of the frontline team), please attribute the components of their time to the appropriate eight-hour shift as outlined in this template (Day Shift, Evening Shift, or Night Shift).</p> <p>Split shifts or shorter than eight-hour shifts would be recorded in the appropriate Day Shift, Evening Shift, or Night Shift.</p> <p>If a 12-hour shift is scheduled, the total number of hours for the first part of the shift would be recorded in the appropriate category (Day Shift, Evening Shift, or Night Shift), and then the second part of the shift would be reported in the next appropriate shift. For example, the employee could have eight hours recorded in the Day Shift (7 AM - 3 PM), and four hours recorded in the first part of the Evening Shift (3 PM - 7 PM).</p>				
	<p>Description of additional resources available to support unit level patient care on the Evening Shift. These resources include but are not limited to unit</p>	<p>3 Qualified Health Professionals, Counselors, Nursing Supervisor</p>		<p>planning</p>	

HERDS: 2805-t General Hospital Clinical Staffing Plan

	clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff. *				
	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit: *	[Yes]	submitted	dlanning	06/28/2024 12:07 PM
	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:				
	Statement by members of clinical staffing committee selected by the general hospital administration (management members):				
	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):				
	The measurements provided in this section should only reflect measurements for the evening shift.				
	Name of Clinical Unit: *	[Other]	submitted	dlanning	06/28/2024 12:07 PM
	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital. *	Behavioral Science Unit	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Registered Nurses (RN) on the unit providing	2	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50) *				
	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	.88	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of patients on the unit per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	17	submitted	dlanning	06/28/2024 12:07 PM
	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)?*	8.5	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	.44	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of	1	submitted	dlanning	06/28/2024 12:07 PM

	ancillary members of the frontline team on the unit per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*				
	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	7.5	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	.44	submitted	dlanning	06/28/2024 12:07 PM
	<p>* Shift means a 24-hour period of time as a whole or divided into parts as appropriate to the reporting facility. This template has 3 eight-hour shifts (a Day Shift, approximately 7am to 3pm; an Evening Shift, approximately 3pm to 11pm; and a Night Shift, approximately 11pm to 7am).</p>				

	<p>There are multiple different shifts that could be worked, for example, 8-hour shifts, 12-hour shifts, or split shifts. For each category that is being identified (registered nurses, licensed practical nurses, ancillary members of the frontline team), please attribute the components of their time to the appropriate eight-hour shift as outlined in this template (Day Shift, Evening Shift, or Night Shift).</p> <p>Split shifts or shorter than eight-hour shifts would be recorded in the appropriate Day Shift, Evening Shift, or Night Shift.</p> <p>If a 12-hour shift is scheduled, the total number of hours for the first part of the shift would be recorded in the appropriate category (Day Shift, Evening Shift, or Night Shift), and then the second part of the shift would be reported in the next appropriate shift. For example, the employee could have eight hours recorded in the Day Shift (7 AM - 3 PM), and four hours recorded in the first part of the Evening Shift (3 PM - 7 PM).</p>				
Description of additional resources		Unit Clerk, Mental Health Assistants, therapists, nursing supervisor		Planning	

HERDS: 2805-t General Hospital Clinical Staffing Plan

	available to support unit level patient care on the Evening Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff.*				
	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:*	[Yes]	submitted	dlanning	06/28/2024 12:07 PM
	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:				
	Statement by members of clinical staffing committee selected by the general hospital administration (management members):				
	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):				
Night Shift (for example, 11 pm-7 am)	The measurements provided in this section should only reflect measurements for the night shift.				
	Name of Clinical Unit:*	[Other]	submitted	dlanning	06/28/2024 12:07 PM
	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.*	Addiction Rehabilitation Unit	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of patients on the unit per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	12	submitted	dlanning	06/28/2024 12:07 PM
	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)?*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	Planned average number of ancillary members of the frontline team on the unit per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	<p>* Shift means a 24-hour period of time as a whole or divided into parts as appropriate to the reporting facility. This template has 3 eight-hour shifts (a Day Shift, approximately 7am to 3pm; an Evening Shift, approximately 3pm to 11pm; and a Night Shift, approximately 11pm to 7am).</p>				

	<p>There are multiple different shifts that could be worked, for example, 8-hour shifts, 12-hour shifts, or split shifts. For each category that is being identified (registered nurses, licensed practical nurses, ancillary members of the frontline team), please attribute the components of their time to the appropriate eight-hour shift as outlined in this template (Day Shift, Evening Shift, or Night Shift).</p> <p>Split shifts or shorter than eight-hour shifts would be recorded in the appropriate Day Shift, Evening Shift, or Night Shift.</p> <p>If a 12-hour shift is scheduled, the total number of hours for the first part of the shift would be recorded in the appropriate category (Day Shift, Evening Shift, or Night Shift), and then the second part of the shift would be reported in the next appropriate shift. For example, the employee could have eight hours recorded in the Day Shift (7 AM - 3 PM), and four hours recorded in the first part of the Evening Shift (3 PM - 7 PM).</p>				
	Description of	1 qualified Health professional,		dlanning	

	additional resources available to support unit level patient care on the Night Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff. *	Nursing Supervisor			
	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:*	[Yes]	submitted	dlanning	06/28/2024 12:07 PM
	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:				
	Statement by members of clinical staffing committee selected by the general hospital administration (management members):				
	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):				
	The measurements provided in this section should only reflect measurements for the night shift.				
	Name of Clinical Unit:*	[Other]	submitted	dlanning	06/28/2024 12:07 PM
	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and	Behavioral Science Unit	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	the unit's location in the hospital.*				
	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	2	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	.88	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of patients on the unit per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	17	submitted	dlanning	06/28/2024 12:07 PM
	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)?*	8.5	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up	.44	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	to 5 digits. Ex: 101.50)*				
	Planned average number of ancillary members of the frontline team on the unit per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	0	submitted	dlanning	06/28/2024 12:07 PM
	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)*	1	submitted	dlanning	06/28/2024 12:07 PM
	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)*	.44	submitted	dlanning	06/28/2024 12:07 PM
	* Shift means a 24-hour period of time as a whole or divided into parts as appropriate to the reporting facility. This template has 3 eight-hour shifts (a Day Shift, approximately 7am to 3pm; an Evening Shift, approximately 3pm to 11pm; and a Night Shift,				

	<p>approximately 11pm to 7am).</p> <p>There are multiple different shifts that could be worked, for example, 8-hour shifts, 12-hour shifts, or split shifts. For each category that is being identified (registered nurses, licensed practical nurses, ancillary members of the frontline team), please attribute the components of their time to the appropriate eight-hour shift as outlined in this template (Day Shift, Evening Shift, or Night Shift).</p> <p>Split shifts or shorter than eight-hour shifts would be recorded in the appropriate Day Shift, Evening Shift, or Night Shift.</p> <p>If a 12-hour shift is scheduled, the total number of hours for the first part of the shift would be recorded in the appropriate category (Day Shift, Evening Shift, or Night Shift), and then the second part of the shift would be reported in the next appropriate shift. For example, the employee could have eight hours recorded in the Day Shift (7 AM - 3 PM), and four hours recorded in the first part of the Evening Shift</p>				
--	--	--	--	--	--

HERDS: 2805-t General Hospital Clinical Staffing Plan

	(3 PM - 7 PM).				
	Description of additional resources available to support unit level patient care on the Night Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff. *	Nursing supervisor, Mental Health Assistant		dlanning	
	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:*	[Yes]	submitted	dlanning	06/28/2024 12:07 PM
	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:				
	Statement by members of clinical staffing committee selected by the general hospital administration (management members):				
	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):				
Details Regarding the Plan	This facility's clinical staffing committee was established on this date:*	08/29/2022	submitted	dlanning	06/28/2024 12:07 PM
	The facility's clinical staffing committee was a: *	[Previously created committee]	submitted	dlanning	06/28/2024 12:07 PM
	We have one or more collective bargaining agreements:*	[Yes]	submitted	dlanning	06/28/2024 12:07 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	<p>If yes, then:</p> <p>Our general hospital has a collective bargaining agreement with the following organizations that represent clinical staff (Select all that apply):</p> <p>**Please select association and identify staff (e.g. nurses, ancillary staff, etc.) represented.</p>	<p>[New York State Nurses Association]</p>	<p>submitted</p>	<p>dlanning</p>	<p>06/28/2024 12:07 PM</p>
	<p>Our general hospital's collective bargaining agreement with New York State Nurses Association expires on the following date:</p>	<p>02/28/2025</p>	<p>submitted</p>	<p>dlanning</p>	<p>06/28/2024 12:07 PM</p>
	<p>The number of hospital employees represented by New York State Nurses Association is:</p>	<p>10</p>	<p>submitted</p>	<p>dlanning</p>	<p>06/28/2024 12:07 PM</p>
	<p>Our general hospital's collective bargaining agreement with SEIU 1199 expires on the following date:</p>				
	<p>The number of hospital employees represented by SEIU 1199 is:</p>				
	<p>Our general hospital's collective bargaining agreement with Communications Workers of America expires on the following date:</p>				
	<p>The number of hospital employees represented by Communication Workers of America is:</p>				

	Our general hospital's collective bargaining agreement with CSEA expires on the following date:				
	The number of hospital employees represented by CSEA is:				
	Our general hospital's collective bargaining agreement with DC 37 expires on the following date:				
	The number of hospital employees represented by DC37 is:				
	Please provide the name of the union:				
	Our general hospital's collective bargaining agreement expires on the following date:				
	The number of hospital employees represented by the union(s) above is:				
	Do the collective bargaining agreements of the registered nurses, licensed practical nurses, and/or the ancillary members of the frontline team govern how members of the clinical staffing committee are chosen? *	[No]	submitted	dlanning	06/28/2024 12:07 PM
	If yes, what provision of the respective bargaining agreements determine how the members of the clinical staffing committee are				

HERDS: 2805-t General Hospital Clinical Staffing Plan

	chosen?				
	If no, what is the method by which the members who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are selected by their peers?	voting		dlanning	
	When was the first meeting of the clinical staffing committee?*	08/29/2022	submitted	dlanning	06/28/2024 12:07 PM
	Since the last submission of the clinical staffing plan, on which dates has the clinical staffing committee met? *	07/21/23, 08/25/23, 09/15/23, 10/06/23, 11/17/23, 12/15/23, 1/26/24, 3/15/24, 4/26/24, 5/24/24, 6/21/24	submitted	dlanning	06/28/2024 12:07 PM
Hospital Administration Committee Members	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Dana	saved	dlanning	06/28/2024
	Last Name:*	Hakes	saved	dlanning	06/28/2024
	Title:*	[Other]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:	Educator	saved	dlanning	06/28/2024 04:23 PM
	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Marjorie	saved	dlanning	06/28/2024
	Last Name:*	Cinti	saved	dlanning	06/28/2024
	Title:*	[Patient Care Unit Directors]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing				

HERDS: 2805-t General Hospital Clinical Staffing Plan

	committee selected by the general hospital administration are:				
	First Name:*	Sharon	saved	dlanning	06/28/2024
	Last Name:*	Repko	saved	dlanning	06/28/2024
	Title:*	[Other]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:	Clinical Coordinator	saved	dlanning	06/28/2024 04:22 PM
	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Kyle	saved	dlanning	06/28/2024
	Last Name:*	Drehmer	saved	dlanning	06/28/2024
	Title:*	[Patient Care Unit Directors]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Carrie	saved	dlanning	06/28/2024
	Last Name:*	Locke	saved	dlanning	06/28/2024
	Title:*	[Patient Care Unit Directors]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Crystal	saved	dlanning	06/28/2024
	Last Name:*	Spina	saved	dlanning	06/28/2024
	Title:*	[Other]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:	Clinical Coordinator	saved	dlanning	06/28/2024 04:21 PM

HERDS: 2805-t General Hospital Clinical Staffing Plan

	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Shelley	saved	dlanning	06/28/2024
	Last Name:*	Derr	saved	dlanning	06/28/2024
	Title:*	[Patient Care Unit Directors]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Rachel	saved	dlanning	06/28/2024
	Last Name:*	Eckman-Knapp	saved	dlanning	06/28/2024
	Title:*	[Manager]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Jerikah	saved	dlanning	06/28/2024
	Last Name:*	Gilliland	saved	dlanning	06/28/2024
	Title:*	[Other]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:	Associate Chief Nursing Officer	saved	dlanning	06/28/2024 04:19 PM
	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	John	saved	dlanning	06/28/2024
	Last Name:*	Malia	saved	dlanning	06/28/2024
	Title:*	[Chief Financial Officer]	saved	dlanning	06/28/2024

HERDS: 2805-t General Hospital Clinical Staffing Plan

	Please describe the title in greater detail:				
	The members of the clinical staffing committee selected by the general hospital administration are:				
	First Name:*	Catherine	saved	dlanning	06/28/2024
	Last Name:*	Luchsinger	saved	dlanning	06/28/2024
	Title:*	[Chief Nursing Officer]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
Frontline Staff Committee Members	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Kristin	saved	dlanning	06/28/2024
	Last Name:*	Dodson	saved	dlanning	06/28/2024
	Title:*	[Other (please describe)]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:	Unit Aide	saved	dlanning	06/28/2024 04:28 PM
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Patrick	saved	dlanning	06/28/2024
	Last Name:*	Wilcox	saved	dlanning	06/28/2024
	Title:*	[Registered Nurse]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Ashley	saved	dlanning	06/28/2024

HERDS: 2805-t General Hospital Clinical Staffing Plan

	Last Name:*	Erhardt	saved	dlanning	06/28/2024
	Title:*	[Other (please describe)]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:	Unit Clerk - CWA Member	saved	dlanning	06/28/2024 04:27 PM
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Christine	saved	dlanning	06/28/2024
	Last Name:*	Lepkoske	saved	dlanning	06/28/2024
	Title:*	[Registered Nurse]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Emily	saved	dlanning	06/28/2024
	Last Name:*	Fice	saved	dlanning	06/28/2024
	Title:*	[Other (please describe)]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:	Clinical Assistant- CWA member	saved	dlanning	06/28/2024 04:26 PM
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Chelsea	saved	dlanning	06/28/2024
	Last Name:*	Weigle	saved	dlanning	06/28/2024
	Title:*	[Registered Nurse]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the				

HERDS: 2805-t General Hospital Clinical Staffing Plan

	frontline team are:				
	First Name:*	Audrey	saved	dlanning	06/28/2024
	Last Name:*	Warr	saved	dlanning	06/28/2024
	Title:*	[Registered Nurse]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Stephanie	saved	dlanning	06/28/2024
	Last Name:*	Lisiecki	saved	dlanning	06/28/2024
	Title:*	[Registered Nurse]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Jennifer	saved	dlanning	06/28/2024
	Last Name:*	Carter	saved	dlanning	06/28/2024
	Title:*	[Other (please describe)]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:	Clinical Assistant - CWA member	saved	dlanning	06/28/2024 04:24 PM
	The members of the clinical staffing committee who are registered nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Kaitlyn	saved	dlanning	06/28/2024
	Last Name:*	Jackson	saved	dlanning	06/28/2024
	Title:*	[Registered Nurse]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The members of the clinical staffing committee who are registered				

HERDS: 2805-t General Hospital Clinical Staffing Plan

	nurses, licensed practical nurses, and ancillary members of the frontline team are:				
	First Name:*	Andrea	saved	dlanning	06/28/2024
	Last Name:*	Cavalier	saved	dlanning	06/28/2024
	Title:*	[Registered Nurse]	saved	dlanning	06/28/2024
	Please describe the title in greater detail:				
	The clinical staffing committee considered all the factors in Public Health Law Section 2805-t(4)(b)(i) through (xvi) in development of the clinical staffing plan: *	[Yes]	submitted	dlanning	06/28/2024 12:07 PM

**Required Fields. ** Repeatable Sections.*

Form Rules: