

**New York State Early Intervention Coordinating Council**  
**Executive Committee Meeting Minutes**  
**January 11, 2022**  
**10:00 a.m. – 11:00 a.m.**

| Agenda Items                         | Discussion  | Action Items  |               |                 |               |               |  |
|--------------------------------------|---|---|---------------|-----------------|---------------|---------------|--|
| Welcome                              | <p>The following Executive Committee members participated in the meeting:</p> <table><tr><td>Heidi Bond</td><td>Steve Held</td><td>Leah Esther Lax</td><td>Robin Stegman</td><td>Marina Yoegel</td></tr></table> <p>The following Department staff were in attendance: Zahra Alaali, Peter Baran, Michael Iorio, Audrey Kennett, Kelli Lyndaker, Kenneth Moehringer, Ray Pierce, Katherine Reksc, Jessica Simmons, Dawn Smith, and Yan Wu.</p> <p>The following people were in attendance as guests: Ciara Breslin, NYS Budget; Molly Fleming, NYSACHO; Rob Lillpopp, PCG</p>   | Heidi Bond  | Steve Held    | Leah Esther Lax | Robin Stegman | Marina Yoegel |  |
| Heidi Bond                           | Steve Held  | Leah Esther Lax   | Robin Stegman | Marina Yoegel   |               |               |  |
| EICC Updates                         | <p>Dawn Smith opened the meeting at 10:03 am. Peter Baran stated that today’s Executive Committee meeting is convened to discuss the agenda for the March 3, 2022 Early Intervention Coordinating Council (EICC) meeting.</p> <p><b>Approval of Meeting Minutes:</b> The December 14, 2021 meeting minutes will be reviewed at the March 3, 2022 meeting. If there is a quorum, a vote can be taken on the minutes.</p>   | <ul style="list-style-type: none"><li>• A motion will be made at the March 3, 2022 EICC meeting to approve the minutes from the December 14, 2021 meeting</li></ul>   |               |                 |               |               |  |
| Task Force Updates                   | <p><b>EICC Task Force on Provider Workforce Capacity including Competency- Based Training and Telehealth Update:</b><br/>Peter Baran stated that an update on the progress of the Task Force will be provided at the March meeting. Katie Reksc is working on the final edits of the proposed competency areas document with the goal of being able to share it with the Council and have it posted on the Department’s website before the March meeting.</p> <p><b>EICC Task Force on Rate Setting Methodology:</b><br/>Peter Baran stated that an update on the progress of the Task Force will be provided at the March meeting.</p> | <ul style="list-style-type: none"><li>• A Provider Workforce Capacity Task Force update will be provided at the March meeting</li><li>• A Rate Setting Methodology update will be provided at the March meeting</li></ul> |               |                 |               |               |  |
| Vice Chair Nominations               | <p><b>Vice Chair Nominations:</b><br/>Nominations will be accepted for the position of EICC Vice Chair. Katie Reksc reviewed the nomination process.</p>  | <ul style="list-style-type: none"><li>• Nominations will be accepted for the position of EICC Vice Chair</li></ul>  |               |                 |               |               |  |
| Program Updates                      | <p><b>Bureau of Early Intervention Administrative Updates:</b><br/>An update on Bureau activities will be provided.</p> <p>Topics will include: 1) Budget updates 2) Covered Lives Bill 3) Guidance updates</p> <p>Steve Held expressed concern about the need for parent representation on the Council. Katie Reksc and Jessica Simmons updated the Committee on the Department’s recruiting efforts.</p>  | <ul style="list-style-type: none"><li>• An update on Bureau activities will be provided at the March meeting</li></ul>  |               |                 |               |               |  |
|                                      | <p><b>EI Hub Update:</b><br/>An update on the Support for Operational Management of the EIP (SOM)/RFP Implementation will be provided at the March meeting.</p>   | <ul style="list-style-type: none"><li>• An update on the EI Hub will be provided at the March meeting</li></ul>   |               |                 |               |               |  |
|                                      | <p><b>Updated Fiscal Agent Data:</b><br/>An update on Fiscal Agent Data will be provided at the March meeting.</p>  | <ul style="list-style-type: none"><li>• An update on Fiscal Agent Data will be provided at the March meeting</li></ul>  |               |                 |               |               |  |
| Additional Updates/ Discussion Items | <p><b>PCG Update:</b><br/>PCG will provide an update on their efforts and progress at the March meeting, including their day-to-day progress and work on the EI Hub.</p>  | <ul style="list-style-type: none"><li>• A PCG progress update will be provided at the March meeting</li></ul>   |               |                 |               |               |  |

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|--|--|---|
|  | <p><b>Fragile X Syndrome Presentation:</b><br/> The National Fragile X Foundation will present on the Fragile X Syndrome at the March meeting.</p> <p><b>Heath Homes:</b><br/> An update on Health Homes will be provided at the March meeting.</p> <p><b>Additional Discussion:</b><br/> The Executive Committee agreed with the proposed EICC agenda for the March 3, 2022 meeting.</p> <p>Katie Reksc will check with the legal team about whether the March meeting will be in-person or virtual. Once that determination has been made, the Department will inform Council members.</p> | <ul style="list-style-type: none"> <li>• A presentation on Fragile X Syndrome will be provided at the March meeting</li> <li>• An update on Health Homes will be provided at the March meeting</li> </ul> |
| <b>Agenda Items for March 3, 2022 EICC Meeting</b> | <ol style="list-style-type: none"> <li>1. Approval of the December 14, 2021 full council meeting minutes</li> <li>2. Vice Chair Nominations</li> <li>3. Provider Workforce Capacity Task Force Update</li> <li>4. Rate Setting Methodology Task Force Update</li> <li>5. Bureau of Early Intervention Administrative Update</li> <li>6. EI Hub Update</li> <li>7. Updated Fiscal Agent Payment Data</li> <li>8. PCG (State Fiscal Agent) Update</li> <li>9. Fragile X Syndrome Presentation</li> <li>10. Health Homes Update</li> </ol>  |   |
| <b>Adjournment</b>                                 | The meeting was adjourned at 10:18 AM.   |   |