

**New York State Early Intervention Coordinating Council**  
**Executive Committee Meeting Minutes**  
**July 22, 2021**  
**10:00 a.m. – 11:00 a.m.**

Agenda Items	Discussion	Action Items							
Welcome	<p>The following Executive Committee members participated in the meeting:</p> <table><tr><td>Heidi Bond</td><td>Steve Held</td><td>Talina Jones</td><td>Leah Esther Lax</td><td>Robin Stegman</td><td>Angella Timothy</td><td>Elina Tsenter (late)</td></tr></table> <p>The following Department staff were in attendance: Peter Baran, Constance Donohue, Ann-Margaret Foley, Kelli Lyndaker, Kenneth Moehringer, Katherine Reksc, Dawn Smith, Jackie Sheltry, Jessica Simmons, and Yan Wu.</p> <p>The following people were in attendance as guests: Robert Lillpopp, PCG, and Molly Fleming, NYSACHO</p>	Heidi Bond	Steve Held	Talina Jones	Leah Esther Lax	Robin Stegman	Angella Timothy	Elina Tsenter (late)	
Heidi Bond	Steve Held	Talina Jones	Leah Esther Lax	Robin Stegman	Angella Timothy	Elina Tsenter (late)			
EICC Updates	<p>Constance Donohue opened the meeting at 10:05 a.m. and stated that today's Executive Committee meeting is convened to discuss the agenda for the September 15, 2021 Early Intervention Coordinating Council (EICC) meeting.</p> <p><b>Approval of Meeting Minutes:</b> The June 16, 2021 meeting minutes will be reviewed at the September 15, 2021 meeting. If there is a quorum, a vote can be taken on the minutes.</p>	<ul style="list-style-type: none"><li>• A motion will be made at the September 15, 2021 EICC meeting to approve the minutes from the June 16, 2021 meeting</li></ul>							
Task Force Updates	<p><b>EICC Task Force on Provider Workforce Capacity including Competency- Based Training and Telehealth Update:</b> Constance Donohue stated that an update on the progress of the Task Force will be provided at the September meeting.</p> <p><b>EICC Task Force on Rate Setting Methodology:</b> This will be a new task force that will start once the Social-Emotional Work Group has submitted their final document and completed their work, which is expected in August. Then there will be a kick-off meeting. Katie Reksc will contact the EICC members about volunteering on this new task force within a couple of weeks. The task force will hopefully be able to conduct its first presentation at the September meeting, which would include its mission statement and goals.</p>	<ul style="list-style-type: none"><li>• A Task Force update will be provided at the September meeting</li><li>• Katie Reksc will contact EICC members regarding interest in the new Task Force.</li><li>• The new Task Force will present at the September meeting.</li></ul>							
Program Updates	<p><b>Bureau of Early Intervention Administrative Updates:</b> An update on Bureau activities will be provided.</p> <p>Topics will include:</p> <ul style="list-style-type: none"><li>• Feedback regarding the Covered Lives (S5560/A5339) recommendation letter that was submitted to the Governor's Office (OGA) by the EICC.</li><li>• Clarification of guidance for school/fall - EI will discuss any COVID guidance/changes/expectations for EI service delivery.</li></ul>	<ul style="list-style-type: none"><li>• An update on Bureau activities will be provided at the September meeting</li></ul>							
	<p><b>Early Intervention Program Race and Ethnicity Data:</b> Yan Wu will present on EI Program Race and Ethnicity Data. There will be time allotted for Questions &amp; Answers. The Department's activities around diversity, equity, inclusion, and its equity framework will be included in the discussion.</p>	<ul style="list-style-type: none"><li>• Yan Wu will present on the EI Program Race and Ethnicity Data at the September meeting</li><li>• The Department will add to the discussion regarding diversity, equity, inclusion, and its equity framework</li></ul>							
	<p><b>KEPRO:</b> KEPRO will introduce themselves and present on the new monitoring contract at the September meeting. KEPRO will discuss their plans to distribute the monitoring protocol and advise when they will be doing site audits. In addition, KEPRO will respond to EICC member questions.</p>	<ul style="list-style-type: none"><li>• KEPRO will present on the new monitoring contract at the September meeting.</li></ul>							

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	<p><b><u>EI Hub Update:</u></b>  An update on the Support for Operational Management of the EIP (SOM)/RFP Implementation will be provided at the September meeting.</p>	<ul style="list-style-type: none"> <li>• An update on the EI Hub will be provided at the September meeting</li> </ul>
	<p><b><u>Updated Fiscal Agent Data:</u></b>  An update on Fiscal Agent Data will be provided at the September meeting.</p>	<ul style="list-style-type: none"> <li>• An update on Fiscal Agent Data will be provided at the September meeting</li> </ul>
<p><b>Additional Updates/ Discussion Items</b></p>	<p><b><u>PCG Update:</u></b>  PCG will provide an update on their efforts and progress at the September meeting, including their day-to-day progress and work on the EI Hub.</p> <p><b><u>Health Homes:</u></b>  BEI will contact Health Homes to inquire about them providing an update at the September meeting and will add them to the September meeting agenda.</p> <p><b><u>Discussion Items:</u></b>  Robin Stegman brought the following items to the Committee for discussion:</p> <ul style="list-style-type: none"> <li>▪ Provider training – for Ongoing Service Coordinators and EIODs related to the understanding of hearing impairment in infants and EI services/intervention; their needs vary depending on the hearing loss, family priorities, etc. The Department is engaging in an initiative to support families under the Early Hearing Detection and Intervention (EHDI) Program; this can also be discussed at a future EICC meeting in the larger context of EI training needs.</li> <li>▪ Parent complaints/concerns regarding acquiring ATD – Constance Donohue advised that such concerns should be escalated by parents to service coordinator, then County, then Department if resolution does not occur.</li> </ul> <p>Constance Donohue reminded Committee members that she will be retiring in August. She thanked the members for serving on the Committee and for their contributions to it. She also thanked Katie Reksc and Dawn Smith for their staff support.</p> <p>Steve Held thanked Constance Donohue for her phenomenal leadership in EI.</p> <p>The Executive Committee agreed with the proposed EICC agenda for the September 15, 2021 meeting.</p>	<ul style="list-style-type: none"> <li>• A PCG progress update will be provided at the September meeting</li> <li>• BEI will contact Health Homes to inquire about presenting at the September meeting</li> <li>• An update on Health Homes will be provided at the September meeting.</li> </ul>
<p><b>Agenda Items for June 16, 2021 EICC Meeting</b></p>	<ol style="list-style-type: none"> <li>1. Approval of the June 15, 2021 full council meeting minutes</li> <li>2. Provider Workforce Capacity Task Force Update</li> <li>3. Rate Setting Methodology</li> <li>4. Bureau of Early Intervention Administrative Update</li> <li>5. Early Intervention Program Race and Ethnicity Data</li> <li>6. KEPRO presentation</li> <li>7. Support for Operational Management of the EIP (SOM)/RFP Implementation (EI Hub)</li> <li>8. Updated Fiscal Agent Payment Data</li> <li>9. PCG (State Fiscal Agent) Update</li> <li>10. Health Homes Update</li> </ol>	
<p><b>Adjournment</b></p>	<p>Constance Donohue adjourned the meeting at 10:37 AM.</p>	