



## Update on the *EI-Hub* Implementation

Status as of: June 16th, 2021

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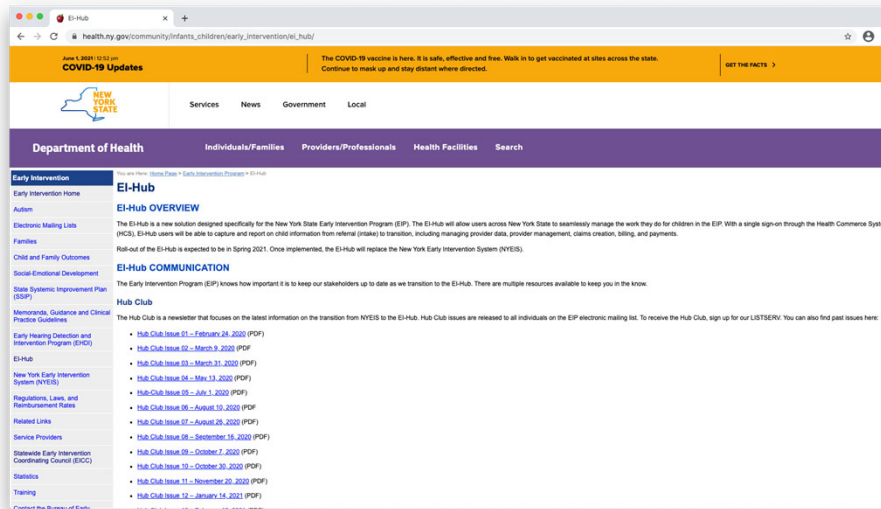
### Agenda

- Project Status Updates
  - EI-Hub Website
  - LMS Update
  - Project Status Updates
  - Record Retention



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## Where can I go for the latest EI-Hub Information?



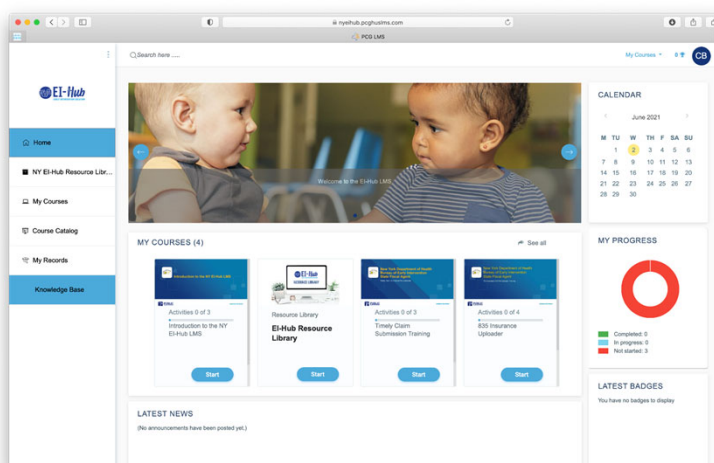
<https://www.health.ny.gov/eihub>

Includes:

- All past Hub Club Issues
- Updates on rollout timeframe
- LISTSERV information
- Links to Knowledge Base & EI-Hub Mailbox

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## Where can I go for the latest EI-Hub Training?



Includes:

- EI-Hub Resource Library
- Course Catalog based on EI-Hub User Roles
- Any early look at learning materials and modalities before formal training begins

<https://nyeihub.pcghuslms.com/login/>

For more information on creating an LMS account email:

[nyeittraining@pcqus.com](mailto:nyeittraining@pcqus.com)

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## **EI-Hub: Project Status Updates**

### **EI-Hub Installation & Configuration**

- Phase 1 of the LMS Launch went live in April, over 1,300 users have registered
- Development and configuration is ongoing
- PCG is continuing demonstrations of the solution's capability
- BEI is working with PCG on component testing to help ensure a smooth overall UAT experience

### **Organizational Change Management**

- Released Hub Club Issues 14 & 15 (*16 coming soon!*)
- Continued work on user guide development
- User roles and system navigation guidance coming soon

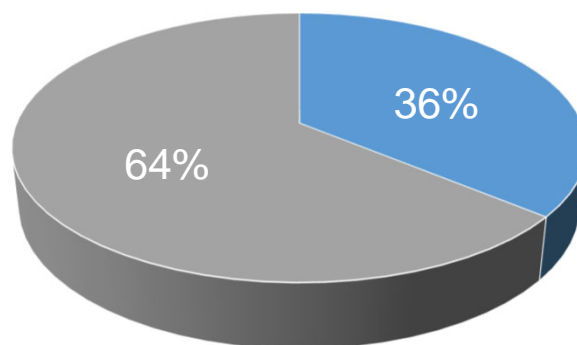
### **System Security**

- Completing the NYS System Security Plans assures all provider and child data is safe when EI-Hub goes live
- Access via HCS will leverage multifactor authentication (MFA) so login is secure

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## **Important Questions on Record Retention**

February stakeholder readiness survey revealed 64% of respondents have begun migrating any needed attachments from NYEIS to an alternate secure location?



■ Have begun migrating attachments ■ Have not begun migrating attachments

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## Important Questions on Record Retention

**When will NYEIS move to read-only status?**

*NYEIS will move to read-only status approximately two weeks prior to EI-Hub Go-Live.*

**How long will NYEIS be read-only before it is permanently retired?**

*While still being determined, NYEIS will likely be retired approximately 2-3 months after being moved to read-only status.*

**Will attachments be transferred to EI-Hub?**

*No, attachments within NYEIS will not be transferred to the new system and should be retrieved prior to NYEIS being moved to read-only status.*

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## Important Questions on Record Retention

**Should attachments for both active & inactive cases be saved?**

*Yes, it is important to save any attachments for both active and inactive cases that you may need to access after NYEIS is retired.*

**Where should I save my files?**

*Per DOH guidance, all client data should be stored in a secure location outside of NYEIS.*

**When should I start gathering my files?**

*It is never too soon begin!*

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**Questions?**

**Comments?**

**Feedback?**

