

DSS-4357EL

WGIUPD

GENERAL INFORMATION SYSTEM

02/16/96

DIVISION: Health & Long Term Care

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GIS 96 MA/004

TO: Local District Commissioners, MA Directors, IM Directors, FS
Directors, CNS Coordinators

FROM: Richard T. Cody, Deputy Commissioner, H<C
Patricia Stevens, Deputy Commissioner, TA

SUBJECT: WMS/Client Notices System Problem

EFFECTIVE DATE: Immediately

CONTACT PERSON: H<C: Cynthia Byers 1-800-343-8859, ext. 4-4710
TA: Regional Team Representative at 1-800-343-8859
Region I - ext. 3-0332; Region II - ext. 4-9344;
Region III - ext. 4-9307; Region IV - ext. 4-3231;
Region V - ext. 3-1469

The purpose of this GIS is to notify you that on January 5, 1996, due to a State systems failure, the Client Notice System failed to produce certain PA, MA and FS notices in thirty-one social services districts. As a result, the affected applicants/recipients did not receive proper notice that an action was taken on their case. This problem occurred in the following districts:

01 Albany	16 Franklin
02 Allegany	17 Fulton
03 Broome	18 Genesee
04 Cattaraugus	19 Greene
05 Cayuga	21 Herkimer
06 Chautauqua	22 Jefferson
07 Chemung	23 Lewis
08 Chenango	24 Livingston
09 Clinton	25 Madison
10 Columbia	26 Monroe
11 Cortland	27 Montgomery
12 Delaware	28 Nassau
13 Dutchess	29 Niagara
14 Erie	30 Oneida
15 Essex	31 Onondaga
	48 Sullivan

We are sending these districts a list of the cases that were actually affected in their districts. These lists will be sent via e-mail to the local district commissioner. Once you receive the list, you must determine whether corrective action has already been taken. If not, you must:

1. Determine and issue restored benefits for 07 or 08 closing transactions for any benefits that would have been paid prior to the new closing date established by the notice in step 2. Restored benefits are not provided to denials, FS recert closings or cases that were closed due to death.

2. Produce and issue an adequate or timely notice of action taken with the appropriate fair hearing language for all transaction types (including cases closed due to death, denials and FS recert closings).
3. Pay medical bills incurred or reimburse recipients for bills paid during the above time period. Instructions for reimbursement can be found in the New York State Fiscal Reference Manual for local services districts, Volume 1, chapter 7, pages 29-32 or Volume II, pages 16-21.