

**TO:** Local District Commissioners, Temporary Assistance Directors, Medicaid Directors and Legal Staff

**FROM:** Judith Arnold  
Director, Division of Coverage and Enrollment

**SUBJECT:** Clarification of Treatment of Additional Unemployment Benefits (UIB) Automated Disregard When There is a Partial Month of UIB Payments Received

**EFFECTIVE DATE:** Immediately

**CONTACT PERSON:** Local District Liaison  
Upstate (518)474-8887 NYC (212)417-4500

This GIS message clarifies GIS 09 MA/012, Automated Disregard of Additional Unemployment Benefits (UIB).

Medicaid applicants/recipients (A/Rs) may receive less than a full month of UIB. This usually happens the first or last months of UIB.

In order to correctly calculate the MBL budget for a partial month, unearned income source code "49" (Unemployment Insurance Benefit) cannot be used. The worker must manually deduct the \$25 per week disregard from the total amount of UIB received for the month. The resulting amount of UIB must be entered in the MBL budget with the unearned income source code of "99" (other). This budget should be stored, printed, signed and dated and retained in the case record.

For full months of receipt of UIB, a second MBL budget is calculated in accordance with procedures outlined in GIS 09 MA/012.

Additionally, the procedures as outlined in GIS 09 MA/012 do not affect MBL budgets with a MBL Effective "from" date less than 3/01/09 or greater than 7/31/10. Furthermore, MBL budgets with a "to" date greater than 7/31/10 can be authorized.