

**TO:** Local District Commissioners, Medicaid Directors

**FROM:** Judith Arnold, Director, Division of Coverage and Enrollment  
Office of Health Insurance Programs

**SUBJECT:** Systematic Alien Verification for Entitlements (SAVE) Program:  
Price Adjustment Effective October 1, 2008

**EFFECTIVE DATE:** Immediately

**CONTACT PERSON:** Local District Support Unit:  
Upstate (518)474-8887 New York City (212)417-4500

The purpose of this General Information System (GIS) message is to inform local departments of social services of a change in rates for manual requests (USCIS form G-845) to verify immigration status. The Systematic Alien Verification for Entitlements (SAVE) Program is a fee-for-service program. Fees vary by access method and level of verification.

Prior to October 1, 2008 there was no charge to local department of social services for manual-paper G-845 SAVE requests. **Effective October 1, 2008, a \$2.00 fee is required to be submitted with the filing of each manual verification request submitted via the paper-based G-845 Form.**

The addition fee will allow the SAVE program to:

- Recover a greater portion of operating costs
- Fund technology upgrades
- Provide customers with more tools and resources