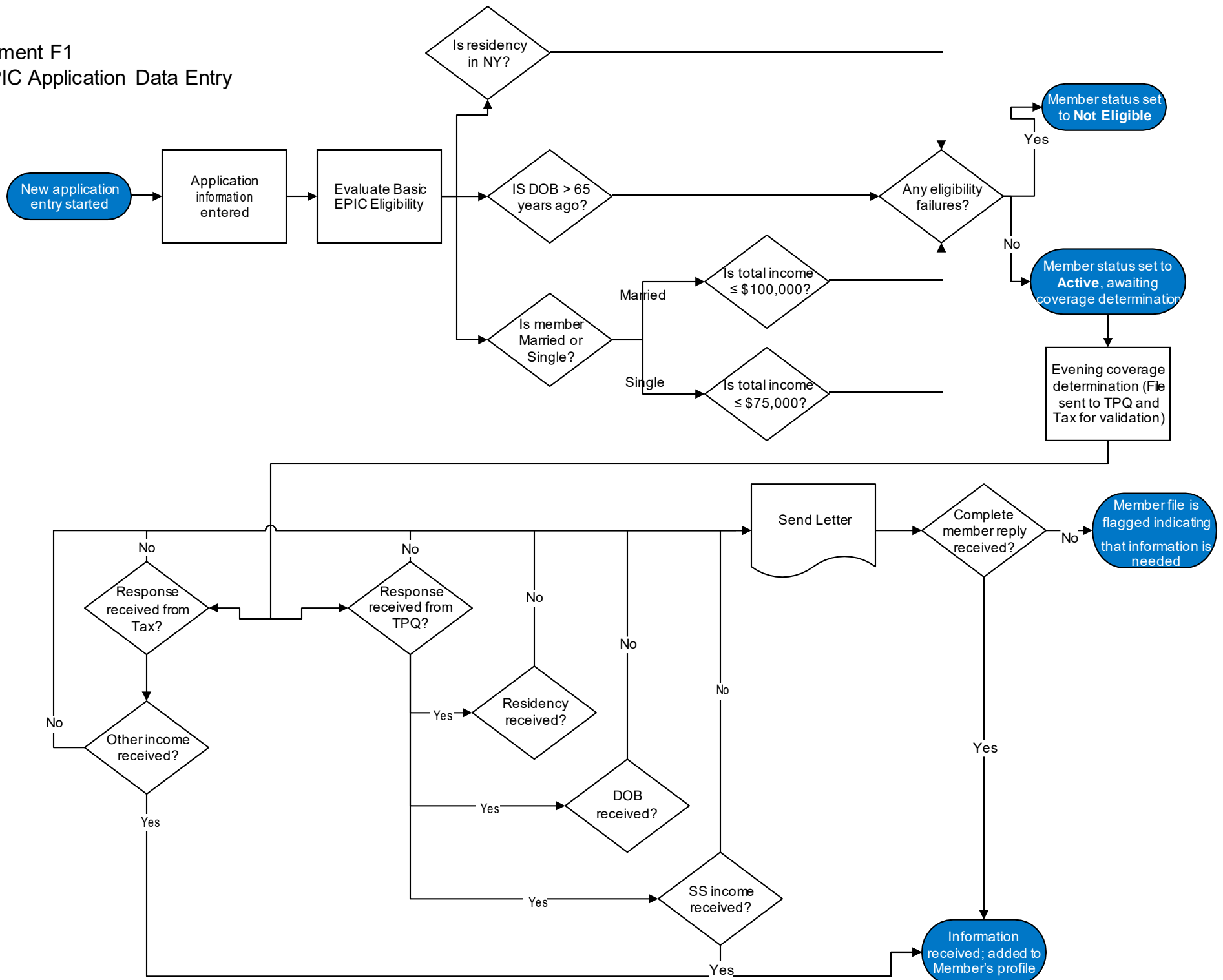**EPIC RFP**

Attachment F- Flowcharts

F1- EPIC Application Data Entry
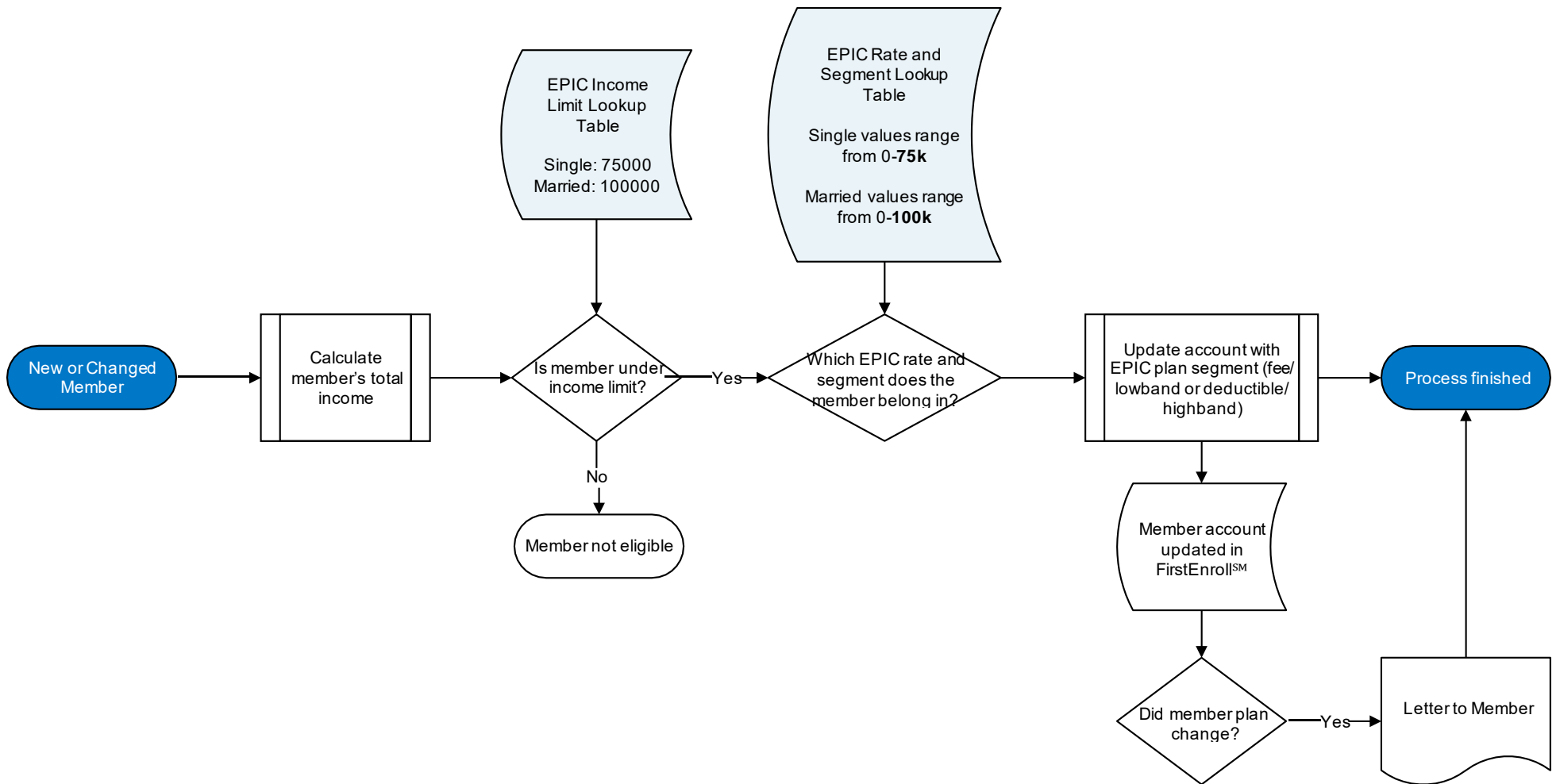
F2- EPIC Member Coverage Determination

F3- EPIC Request for Additional Information

Attachment F1
NY EPIC Application Data Entry

New application entry started → Application information entered → Evaluate Basic EPIC Eligibility

Is residency in NY?

IS DOB > 65 years ago?

Is member Married or Single?
- Married → Is total income ≤ $100,000?
- Single → Is total income ≤ $75,000?

Any eligibility failures?
- Yes → Member status set to **Not Eligible**
- No → Member status set to **Active**, awaiting coverage determination

Evening coverage determination (File sent to TPQ and Tax for validation)

Send Letter → Complete member reply received?
- No → Member file is flagged indicating that information is needed
- Yes → Information received; added to Member's profile

Response received from Tax?
- No
- Other income received?
  - No
  - Yes

Response received from TPQ?
- No
- Yes → Residency received?
- Yes → DOB received?
- Yes → SS income received?
  - Yes → Information received; added to Member's profile

3

Attachment F2
EPIC Member Coverage Determination

EPIC Income
Limit Lookup
Table

Single: 75000
Married: 100000

EPIC Rate and
Segment Lookup
Table

Single values range
from 0-**75k**

Married values range
from 0-**100k**

New or Changed Member → Calculate member's total income → Is member under income limit? — Yes → Which EPIC rate and segment does the member belong in? → Update account with EPIC plan segment (fee/ lowband or deductible/ highband) → Process finished

Is member under income limit? — No → Member not eligible

Update account with EPIC plan segment → Member account updated in FirstEnroll℠ → Did member plan change? — Yes → Letter to Member → Process finished

1

Attachment F3
RFAI Information Capture and LIS Application Submission
Current Process

Receive Monthly COB File from COB Contractor (around the 20th of the preceding month)

↓

Process COB File, including members *gaining/losing* LIS/Deemed → Member LIS/ Deemed Status stored in the eligibility system

↓

Manually identify active EPIC members that are potentially LIS eligible → Manually send member RFAI form to collect required information

↓

RFAI Received from member? (RF30 Letter mailed after 30 days) — No → Process Finish

↓ Yes

Data enter RFAI form applications

↓

RFAI Data Stored → Send collected RFAI data to third party vendor for LIS application → Third party validates the data submission — Fail → Report validation errors

↓

Data information is sent to SSA for subsidy determination

↓

Results of data determination will be obtained from COB response file

↓

Process Finish