

# Coordinating Center of Excellence for Lead Poisoning Prevention

**RFP No. 15871**

## Questions and Answers

- Q1:** I'm looking at the new RFP for the Coordinating Center of Excellence for Lead Poisoning Prevention and the only attachment to the RFP for the cost proposal is Attachment 3 Part 1 which is an Excel spreadsheet that is supposed to outline the costs of specific deliverables. I can't find anything in the RFP regarding salary support, travel, supplies, etc. Should there be other spreadsheets for these items?
- A1:** **In Attachment 3, the bidder should enter prices for each Deliverable, which incorporate all of the bidder's costs associated with providing that Deliverable. Breakdowns of the bidder's costs associated with providing the Deliverables are not needed.**
- Q2:** Should the budget include the costs of the local resource centers or only the coordinating one?
- A2:** **The prices entered in Attachment 3 should include the costs of both the Coordinating Center of Excellence for Lead Poisoning Prevention and the Regional Lead Resource Centers, since the Coordinating Center of Excellence for Lead Poisoning Prevention will subcontract with the Regional Lead Resource Centers.**
- Q3:** Can the coordinating center also serve as one of the local resource centers?
- A3:** **Yes. The Coordinating Center of Excellence for Lead Poisoning Prevention may serve as one of the Regional Lead Resource Centers, to cover one or more areas in New York State.**
- Q4:** Regional Lead Resource Centers (RLRCs) currently have subcontracts with other vendors. Both Western and Central RLRCs subcontract medical/coordinator activities in locations within their region and Downstate RLRC subcontracts with housing non-government organizations for community outreach. May RLRCs continue to use this model (i.e.; may RLRCs sub-contract further)?
- A4:** **The Coordinating Center of Excellence for Lead Poisoning Prevention is responsible for determining what services may be subcontracted, and will be responsible for ongoing monitoring and evaluating of the subcontracted services.**
- Q5:** Can minimum staffing eligibility requirements be modified for coordinators given the extensive experience of the physicians in each region (RFP page 22)?

**A5: No, the RFP will not be modified.**

**Q6:** May we submit a single proposal that identifies the coordinating and regional centers and their qualifications and responds to the elements of the RFP? As written currently we interpret the RFP to require 5 documents supporting: 1 coordinating center, 4 regional centers (RFP page 11). This will facilitate the review of our proposal and simplify the initiation of the program in a single start date of Jan 1 2016 for all the sites.

**A6: Yes. A single technical proposal may be submitted that identifies the Coordinating Center of Excellence for Lead Poisoning Prevention, the subcontracted Regional Lead Resource Centers, and provides their qualifications, and all other elements as specified in the RFP. The bidder should submit the requested number of signed originals and copies of the technical proposal as specified in the RFP.**

**Q7:** Why is this funding proposal following the RFP bid process instead of the RFA process that has been used previously for funding of the regional lead poisoning resource centers?

**A7: This question is not relevant to the development of a proposal under this RFP.**