



**Department
of Health**

Request for Proposals

RFP # - 20179

Medicaid Technical Advisory Services

Attachment K – TAS Supplemental Staff Submission Forms

REVISED V2

Bidder Name:

Purpose

After the Technical Advisor Services Contract is signed, the Department or Contractor may decide to add Supplemental Staff to the TAS Team. This document is used to propose Supplemental Staff ~~or Third-Party staff~~ who will be added to the TAS Team. This document is used only after the Department has agreed to and approved **Attachment E – TAS Supplemental Staff SOW REVISED V2**. See section 4.3 of the contract for details.

Instructions

In the Header portion of the page, type the bidder's name. Double click in the Header area to allow for entry. Double click elsewhere in the body of the document when done.

Using the tables below, describe in detail how the proposed staff member meets or exceeds the Required Target Specifications (on specific projects/systems/software/etc.) for the staff title(s) in the approved in Attachment E – TAS Supplemental Staff SOW **REVISED V2**.

Please provide clear and accurate descriptions of the team member's experience for each Required Target Specification. Type to expand response areas on the form. Insert additional sets-of-rows, as needed, following the format used in the forms below, to meet (or exceed) the Required Target Specifications. Unused tables (each table contains one title) may be deleted from the submission.

Responses to this Attachment will be evaluated and candidates will be interviewed by Department staff. Not every "Required Target Specification" must be met exactly – Supplemental Staff will be assessed on how well ~~their overall experience meets the required specification.~~ **each specification exceeds, meets, or falls below the target criteria described.**

To receive additional consideration, include qualifications and experience for the Preferred **Experience/Qualification Specification Requirements** described for each role in the Staffing Table. Supplemental section. There are no Preferred Requirements for Third Party Vendor Staff.

The Department reserves the right to request references from provided client information to confirm qualifications and experience. The contractor will need to supply the client contact information including name, title, phone number, and email address, upon the request of the Department. **Resumes for each candidate shall be submitted as well.**

Supplemental Staff Labor Categories	
Senior Project Manager	Training Manager
Project Analyst/Project Administrator	Senior Trainer
Senior Business Analyst	Technical Writer
Senior Policy Analyst	Contract Management Specialist
Industry/Functional Area Specialist I – V	OCM Manager
Principal Systems Architect	Senior Organizational Change Analyst
Senior Systems Analyst	Organizational Change Analyst
Senior Database Specialist	Data Analyst
Web Architect	Sr. IT Financial Mgmt. Specialist / Accountant
Application Designer	Quality Assurance Manager
Technical Subject Matter Specialist I – V	Instructional Designer Lead
Senior Developer	Information Security Compliance Analyst
Senior Technical Test Analyst	IT Security Analyst
Senior Test Analyst	Healthcare Attorney

RETURN THIS PAGE AS PART OF SUPPLEMENTAL STAFF SOW

Bidder Name:

Third Party Vendor Supplemental Staff Labor Categories

<u>Solution Implementation Manager</u>	<u>Senior Consultant</u>	<u>Project Manager 1</u>
<u>Consultant 1</u>	<u>Senior Managing Consultant</u>	<u>Project Manager 2</u>
<u>Consultant 2</u>	<u>Architect</u>	<u>Project Manager 3</u>
<u>Consultant 3</u>	<u>Senior Architect</u>	<u>Project Manager 4</u>
		<u>Project Manager 5</u>

Certification

CERTIFICATION: I hereby certify that: (i) all statements made on this form are true and complete, to the best of my knowledge, including the verification of any experience; and (ii) to the best of my knowledge, all consultants proposed herein will be available for the duration of the engagement.

Authorized Signature: _____

Typed or Printed Name: Date: [Click here to enter a date.](#)

Bidder Name:

Supplemental Staff

Senior Project Manager	
Proposed Consultant Name:	
<u>Required</u> <u>Target</u> Specification A:	Eight (8) years of intensive and progressive experience with Project Management related tasks, including Initiation, Planning, Executing, Monitoring and Controlling tasks and preparing and using all PM management plans, as described by PMI Project Management Body of Knowledge (PMBOK).
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required</u> <u>Target</u> Specification B:	Five (5) years' holding current PMI PMP certification and maintain a valid Project Management Institute (PMI) Project Management Professional (PMP) certification throughout the term of this contract.
Date PMP Issued:	
PMP Certification Number:	
<u>Required</u> <u>Target</u> Specification C:	Five (5) years' experience with MS Project, including baselines, tracking progress, resource usage and reporting progress against planned schedule.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required</u> <u>Target</u> Specification D:	Bachelor's degree.
College or University:	
Date of Degree:	
<u>Preferred</u> <u>Specification E:</u>	Two (2) years' experience with managing Project Management on a large healthcare system or project.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	

Bidder Name:

Senior Project Manager	
Proposed Consultant Name:	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	

Project Analyst/Project Administrator	
Proposed Consultant Name:	
<u>Required</u> <u>Target</u> Specification A:	Two (2) years' experience with project management or project teams.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required</u> <u>Target</u> Specification D:	Associate degree.
College or University:	
Date of Degree:	
<u>Preferred Specification D:</u>	Bachelor's degree.
College or University:	
Date of Degree:	

Senior Business Analyst	
Proposed Consultant Name:	
<u>Required</u> <u>Target</u> Specification A:	Eight (8) years' experience in information technology business analysis, testing, or project management.
Dates (month/year) of Proposed Consultant Experience:	

Bidder Name:

Senior Business Analyst

Proposed Consultant Name:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification B:

Five (5) years' experience managing requirements.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification C:

Five (5) years' experience preparing documents related to Business Process Reengineering (BPR), swim lane diagrams, process flows, etc.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification D:

Five (5) years' experience working with team size of five (5) or more staff.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification E:

Four (4) years' requirements management tool experience (e.g., Application Lifecycle Methodology (ALM)).

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Bidder Name:

Senior Business Analyst

Proposed Consultant Name:

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification F:

Add more rows if proposed staff member has more than one certification.

PMI Professional in Business Analysis (PMI-PBA), International Institute of Business Analysis (IIBA) Certified Business Analysis Professional (CBAP), or equivalent/higher certification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

~~Required~~ Target Specification G:

Six (6) years' experience with business process models and/or use cases.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification H:

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification I:

Add more rows if proposed staff member has more than one certification.

PMI Professional in Business Analysis (PMI-PBA), International Institute of Business Analysis (IIBA) Certified Business Analysis Professional (CBAP), or equivalent/higher certification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Bidder Name:

Senior Business Analyst

Proposed Consultant Name:

Preferred Specification I:

Add more rows if proposed staff member has more than one certification and experience.

Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Senior Policy Analyst

Proposed Consultant Name:

Required Target Specification A:

Eight (8) years of previous health policy, health insurance, informatics or data analytics/information which included advising governments on healthcare policy or strategic plans.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification B:

Two (2) years' experience with health policy included administrative and/or supervisory experience.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification C:

Two (2) years' experience with writing, analysis and research.

Dates (month/year) of Proposed Consultant Experience:

Bidder Name:

Senior Policy Analyst

Proposed Consultant Name:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification D:

Bachelor's degree.

College or University:

Date of Degree:

~~Preferred Specification E:~~

MPH, MBA or related higher-level degree.

College or University:

Date of Degree:

~~Preferred Specification F:~~

Two (2) years' experience with business intelligence and data analytics.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Industry/Functional Area Specialist I

Proposed Consultant Name:

~~Required~~ Target Specification A:

Less than five (5) years' experience with major project or organization.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Bidder Name:

Industry/Functional Area Specialist I	
Proposed Consultant Name:	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Required Target Specification H:	Associate degree or bachelor's degree.
College or University:	
Date of Degree:	
Preferred Specification C:	Less than five (5) years' experience of general IT system experience or formal training or education with IT systems.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Preferred Specification D:	Two (2) years' experience with Healthcare systems.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Preferred Specification E:	Any certifications and experience with process improvement techniques (such as Lean Six Sigma, Agile, PDCA cycles, and Kanban), Project Management, Business Analysis, ITIL or similar.
<i>Add more rows if proposed staff member has more than one certification and experience.</i>	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Certification Type:	

Bidder Name:

Industry/Functional Area Specialist I	
Proposed Consultant Name:	
Certification Issuing Entity:	
Date Certification Issued:	
Certification Number:	
Preferred Specification F:	Master's Degree
College or University:	
Date of Degree:	

Industry/Functional Area Specialist II	
Proposed Consultant Name:	
Required Target Specification A:	Five (5) years' experience with large-scale project, program, or organizational Initiative.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Required Target Specification B:	Associate or Bachelor's degree.
College or University:	
Date of Degree:	
Preferred Specification C:	Three (3) years of general IT system experience and formal training or education.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	

Bidder Name:

Industry/Functional Area Specialist II	
Proposed Consultant Name:	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification..	
Preferred Specification D:	Two (2) years' experience with Healthcare systems.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Preferred Specification E: <i>Add more rows if proposed staff member has more than one certification and experience.</i>	Any certifications and experience with process improvement techniques (such as Lean Six Sigma, Agile, PDCA cycles, and Kanban), Project Management, Business Analysis, ITIL or similar.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Certification Type:	
Certification Issuing Entity:	
Date Certification Issued:	
Certification Number:	
Preferred Specification F:	Master's Degree
College or University:	
Date of Degree:	

Bidder Name:

Industry/Functional Area Specialist III

Proposed Consultant Name:

**Required Target
Specification A:**

Eight (8) years' experience with large-scale Healthcare solutions.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

**Required Target
Specification B:**

Three (3) years' experience with general IT system experience and formal training/education.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

**Required Target
Specification C:**

Three (3) years' experience in enterprise systems or projects.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

**Required Target
Specification D:**

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification E:

Add more rows if proposed staff member has more than one certification and experience.

Any Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.

Dates (month/year) of Proposed Consultant Experience:

Bidder Name:

Industry/Functional Area Specialist III	
Proposed Consultant Name:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Certification Type:	
Certification Issuing Entity:	
Date Certification Issued:	
Certification Number:	
Preferred Specification F:	A Master's Degree.
College or University:	
Date of Degree:	

Industry/Functional Area Specialist IV	
Proposed Consultant Name:	
Required Target Specification A:	Ten (10) years' experience with large-scale Healthcare solutions.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Required Target Specification B:	Four (4) years of general IT system experience and formal training/education.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	

Bidder Name:

Industry/Functional Area Specialist IV

Proposed Consultant Name:

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification C:

Four (4) years' experience in enterprise systems or projects.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification D:

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification E:

Add more rows if proposed staff member has more than one certification and experience.

Any certifications and experience with process improvement techniques (such as Lean Six Sigma, Agile, PDCA cycles, and Kanban), Project Management, Business Analysis, ITIL or similar.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification F:

A Master's Degree.

College or University:

Date of Degree:

Bidder Name:

Industry/Functional Area Specialist V	
Proposed Consultant Name:	
Required Target Specification A: Twelve (12) or more years' experience with large-scale Healthcare solutions.	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Required Target Specification B: Five (5) years of general IT system experience and formal training/education.	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Required Target Specification C: Five (5) years' experience in enterprise systems or projects.	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Required Target Specification D: Bachelor's degree.	
College or University:	
Date of Degree:	
Preferred Specification E:	
<i>Add more rows if proposed staff member has more than one certification and experience.</i>	Any certifications and experience with process improvement techniques (such as Lean Six Sigma, Agile, PDCA cycles, and Kanban), Project Management, Business Analysis, ITIL or similar.

Bidder Name:

Industry/Functional Area Specialist V

Proposed Consultant Name:

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification F:

A Master's Degree.

College or University:

Date of Degree:

Principal Systems Architect

Proposed Consultant Name:

~~Required~~ **Target Specification A:**

Ten (10) or more years' experience leading systems design, development and implementations.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ **Target Specification B:**

Seven (7) years' experience with: supervision of system architects, use of structured analysis, design methodologies and design tools (such as IDEF 1x, entity relationship diagrams, and other design techniques), object oriented principles, and experience with the logical and physical functional, operational, and technical architecture of large and complex information systems.

Dates (month/year) of Proposed Consultant Experience:

Bidder Name:

Principal Systems Architect	
Proposed Consultant Name:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required Target Specification C:</u>	Three (3) years' experience with increasing responsibilities in systems engineering that involves systems administration, design, and architecture planning using advanced technologies and standards for design, development, deploying, maintaining, and troubleshooting core business applications, application servers, associated hardware, endpoints, and databases.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required Target Specification D:</u>	Bachelor's degree.
College or University:	
Date of Degree:	
<u>Preferred Specification E:</u>	A Master's degree.
College or University:	
Date of Degree:	
<u>Preferred Specification F:</u> <i>Add more rows if proposed staff member has more than one certification.</i>	Certifications with one or more of the following: Open Group TOGAF 9 Certification, The Open Group Certified Architect (Open CA), AWS Certified Solution Architect, Microsoft MCSA Certifications, ITIL certifications, Google Professional Cloud Architect, Professional Cloud Solutions Architect Certification, Red Hat Certified Architect.
Certification Type:	
Certification Issuing Entity:	
Date Certification Issued:	
Certification Number:	
<u>Preferred Specification G:</u>	Two (2) years' experience at Senior Level Architect in Healthcare systems.

Bidder Name:

Principal Systems Architect	
Proposed Consultant Name:	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

Senior Systems Analyst	
Proposed Consultant Name:	
<u>Required</u> Target Specification A:	Eight (8) or more years in programming, design, and architecture planning using advanced technologies and standards, including experience in assessing, implementing and testing advanced technologies.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required</u> Target Specification B:	Bachelor's degree.
College or University:	
Date of Degree:	
<u>Preferred Specification C:</u>	A Master's degree.
College or University:	
Date of Degree:	
<u>Preferred Specification D:</u>	Two (2) years' experience as a Sr. Systems Analyst or developer for a large healthcare system.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	

Bidder Name:

Senior Systems Analyst	
Proposed Consultant Name:	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Preferred Specification E:	Three (3) years' experience with the following frameworks and languages: Java, JEE, ASP.NET, ASP.NET Core, C#, Javascript, HTML, CSS.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	

Senior Database Specialist	
Proposed Consultant Name:	
<u>Required</u> <u>Target</u> Specification A:	Eight (8) years' experience as a database administrator in a large IT environment.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required</u> <u>Target</u> Specification B:	Ten (10) years' experience supporting or developing relational database systems.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required</u> <u>Target</u> Specification C:	Two (2) years' experience implementing database security.

Bidder Name:

Senior Database Specialist	
Proposed Consultant Name:	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Required Target Specification D:	Bachelor's degree.
College or University:	
Date of Degree:	
Preferred Specification E:	A Master's degree.
College or University:	
Date of Degree:	
Preferred Specification F:	Two (2) years' experience as a database administrator for a large healthcare system.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Preferred Specification G:	Certified Data Management Professional (CDMP) or equivalent/higher certification.
<i>Add more rows if proposed staff member has more than one certification.</i>	
Certification Type:	
Certification Issuing Entity:	
Date Certification Issued:	
Certification Number:	

Bidder Name:

Web Architect

Proposed Consultant Name:

Required ~~Target~~ Specification A:

Five (5) years of intensive and progressive experience in a computer related field including development and design of software systems and WEB development.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required ~~Target~~ Specification B:

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification C:

Add more rows if proposed staff member has more than one certification.

IAAP WAS (Web Accessibility Specialist) or equivalent/higher certification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification D:

Add more rows if proposed staff member has more than one certification or experience.

Microsoft Office Specialist (MOS) certifications and/or five (5) years' experience with development using SharePoint, PowerPoint, and other visual tools.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Certification Type:

Certification Issuing Entity:

Bidder Name:

Web Architect	
Proposed Consultant Name:	
Date Certification Issued:	
Certification Number:	
Preferred Specification E:	Two (2) years' experience as Web Architect for a large healthcare system.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

Application Designer	
Proposed Consultant Name:	
Required Target Specification A:	Nine (9) or more years' experience of programming or testing.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Required Target Specification B:	Five (5) years' experience designing highly complex computer programs using standard design practices and modeling languages (UML, IDEF, SysML, BPMN, etc.).
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
Required Target Specification C:	Three (3) years' experience with the following frameworks and languages: Java, JEE, ASP.NET, .NET Core, C#, Javascript, HTML, CSS.

Bidder Name:

Application Designer

Proposed Consultant Name:

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification D:

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification E:

Two (2) years' experience as an Application Designer in a large healthcare system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Preferred Specification F:

Two (2) years' experience in using SQL and data reporting tools.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Bidder Name:

Technical Subject Matter Specialist I

Proposed Consultant Name:

Required Target Specification A: Less than five (5) years' experience in an IT technical specialty.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **required** specification.

Required Target Specification B: Associate or bachelor's degree.

College or University:

Date of Degree:

Preferred Specification C: A Master's Degree.

College or University:

Date of Degree:

Preferred Specification D: Two (2) years' experience in a large healthcare system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **required** specification.

Preferred Specification E: Any Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.
Add more rows if proposed staff member has more than one certification and experience.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **required** specification.

Bidder Name:

Technical Subject Matter Specialist I

Proposed Consultant Name:

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification F:

Add more rows if proposed staff member has more than one certification and experience.

Any technical certifications and experience such as ITIL Service Management, Comp TIA certifications, Oracle, Microsoft, Cisco, AWS, certifications, or areas such as IT Governance, IT Auditing, IT Risk Management, etc.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Technical Subject Matter Specialist II

Proposed Consultant Name:

Required Target Specification A:

Five (5) years of intensive and progressive experience in the applicable specialty field.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Bidder Name:

Technical Subject Matter Specialist II

Proposed Consultant Name:

~~Required~~ Target Specification B: Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification C: A Master's Degree.

College or University:

Date of Degree:

Preferred Specification D: Two (2) years' experience in a large healthcare system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **~~required~~** specification.

Preferred Specification E:

Add more rows if proposed staff member has more than one certification and experience.

Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **~~required~~** specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification F:

Add more rows if proposed staff member has more than one certification and experience.

Any technical certifications and experience such as ITIL Service Management, Comp TIA certifications, Oracle, Microsoft, Cisco, AWS, certifications, or areas such as IT Governance, IT Auditing, IT Risk Management, etc.

Bidder Name:

Technical Subject Matter Specialist II

Proposed Consultant Name:

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Technical Subject Matter Specialist III

Proposed Consultant Name:

**Required Target
Specification A:**

Eight (8) years of intensive and progressive experience in the applicable specialty field.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

**Required Target
Specification B:**

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification C:

A Master's Degree.

College or University:

Date of Degree:

Bidder Name:

Technical Subject Matter Specialist III

Proposed Consultant Name:

Preferred Specification D: Two (2) years' experience as a Sr. Technical SME in a large healthcare system.

Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	

Preferred Specification E: Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.
Add more rows if proposed staff member has more than one certification and experience.

Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Certification Type:	
Certification Issuing Entity:	
Date Certification Issued:	
Certification Number:	

Preferred Specification F: Any technical certifications and experience such as ITIL Service Management, Comp TIA certifications, Oracle, Microsoft, Cisco, AWS, certifications, or areas such as IT Governance, IT Auditing, IT Risk Management, etc.
Add more rows if proposed staff member has more than one certification and experience.

Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
Certification Type:	

Bidder Name:

Technical Subject Matter Specialist III

Proposed Consultant Name:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Technical Subject Matter Specialist IV

Proposed Consultant Name:

~~Required~~ Target Specification A: Ten (10) years of intensive and progressive experience in the applicable specialty field.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **~~required~~** specification.

~~Required~~ Target Specification B: Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification C: A Master's Degree.

College or University:

Date of Degree:

Preferred Specification D: Two (2) years' experience in a large healthcare system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **~~required~~** specification.

Bidder Name:

Technical Subject Matter Specialist IV

Proposed Consultant Name:

Preferred Specification E:

Add more rows if proposed staff member has more than one certification and experience.

Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification F:

Add more rows if proposed staff member has more than one certification and experience.

Any technical certifications and experience such as ITIL Service Management, Comp TIA certifications, Oracle, Microsoft, Cisco, AWS, certifications, or areas such as IT Governance, IT Auditing, IT Risk Management, etc.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Bidder Name:

Technical Subject Matter Specialist V

Proposed Consultant Name:

Required Target Specification A: Twelve(12) years of intensive and progressive experience in the applicable specialty field.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification B: Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification C: A Master's Degree.

College or University:

Date of Degree:

Preferred Specification D: Two (2) years' experience as a Sr. Technical SME in a large healthcare system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Preferred Specification E: Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.
Add more rows if proposed staff member has more than one certification and experience.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Bidder Name:

Technical Subject Matter Specialist V

Proposed Consultant Name:

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification F:

Add more rows if proposed staff member has more than one certification and experience.

Any technical certifications and experience such as ITIL Service Management, Comp TIA certifications, Oracle, Microsoft, Cisco, AWS, certifications, or areas such as IT Governance, IT Auditing, IT Risk Management, etc.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Senior Developer

Proposed Consultant Name:

Required Target Specification A:

Eight (8) years' experience with writing application software.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Bidder Name:

Senior Developer

Proposed Consultant Name:

Required Target Specification B: Five (5) years' experience in data analysis, data access, data structures, data manipulation, databases, programming, testing, software conversions.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification C: Five (5) years' experience with the following frameworks and languages: Java, JEE, ASP.NET, ASP.NET Core, C#, Javascript, HTML, CSS.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification D: Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification E: Two (2) years' experience as a developer for a large healthcare system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Preferred Specification F: Two (2) years' experience in using SQL and data reporting tools.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Bidder Name:

Senior Developer

Proposed Consultant Name:

Description of Consultant's roles and responsibilities related to this required specification.

Senior Technical Test Analyst

Proposed Consultant Name:

Required Target Specification A: Eight (8) years' experience in test and quality management for a large-scale IT system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification B: Five (5) years' experience of end-to-end testing, from system testing through user acceptance testing (UAT), including hands-on experience with industry-leading test management and test automation toolsets.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification C: Five (5) years' experience building and maintaining strong working relationships with clients and key internal and external stakeholders; conveying relevant information to an executive-level audience; ensuring client (internal management or customer) is aware of assignment progress and service status; and building credibility and fostering business-partnering relationships.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Bidder Name:

Senior Technical Test Analyst

Proposed Consultant Name:

Required ~~Target~~ Specification D: Five (5) years' experience with test automation technologies and implementations including the creation and management of automated tests.

Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

Required ~~Target~~ Specification E: Five (5) years' experience in using SQL and data reporting tools.

Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

Required ~~Target~~ Specification F: Bachelor's degree.

College or University:	
Date of Degree:	

Preferred Specification G: Two (2) years' experience as Sr. Test Engineer for a large healthcare system.

Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

Preferred Specification H: Three (3) years' experience with the following frameworks and languages: Java, JEE, ASP.NET, ASP.NET Core, C#, Javascript, HTML, CSS.

Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	

Bidder Name:

Senior Technical Test Analyst

Proposed Consultant Name:

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Preferred Specification I: A Master's Degree.

College or University:

Date of Degree:

Preferred Specification J: Certification in ISTQB, or similar, from the International Software Testing Qualifications Board.
Add more rows if proposed staff member has more than one certification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Senior Test Analyst

Proposed Consultant Name:

Required Target Specification A: Eight (8) years' experience in test and quality management for a large-scale IT system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification B: Five (5) years' experience of end-to-end testing, from system testing through user acceptance testing (UAT), including hands-on experience with industry-leading test management and test automation toolsets.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Bidder Name:

Senior Test Analyst

Proposed Consultant Name:

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification C:

Five (5) years' experience building and maintaining strong working relationships with clients and key internal and external stakeholders; conveying relevant information to an executive-level audience; ensuring client (internal management or customer) is aware of assignment progress and service status; and building credibility and fostering business-partnering relationships.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification D:

Five (5) years' experience with test automation technologies and implementations including the creation and management of automated tests.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification E:

Five (5) years' experience in using SQL and data reporting tools.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification F:

Bachelor's degree.

College or University:

Date of Degree:

Bidder Name:

Senior Test Analyst

Proposed Consultant Name:

Preferred Specification G: Five (5) years' experience with highly integrated, large-scale integrated healthcare systems.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Preferred Specification H:

Add more rows if proposed staff member has more than one certification.

International Software Testing Qualifications Board (ISTQB) Foundation certification or equivalent or higher.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Training Manager

Proposed Consultant Name:

~~Required~~ Target Specification A: Ten (10) or more years of training experience including five (5) or more years of supervisory experience.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification B:

Five (5) years' experience working with communications practices, principles and procedures for both on-site and virtual presentations.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Bidder Name:

Training Manager

Proposed Consultant Name:

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ **Target Specification C:**

Five (5) years' experience working with instructional design and adult learning and training methodologies.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ **Target Specification D:**

Three (3) years' supervision experience.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ **Target Specification E:**

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification F:

Two (2) years' experience as a Training Manager in the healthcare or domain/industry.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Bidder Name:

Senior Trainer	
Proposed Consultant Name:	
<u>Required Target Specification A:</u> Eight (8) years' experience delivering training.	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required Target Specification B:</u> Five years' experience using training evaluation tools and adapting training delivery based on the needs and feedback from trainees.	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required Target Specification C:</u> Bachelor's degree.	
College or University:	
Date of Degree:	
<u>Preferred Specification D:</u> Two (2) years' experience as a Trainer in the healthcare domain/industry.	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

Bidder Name:

Technical Writer

Proposed Consultant Name:

Required Target Specification A: Three (3) years' technical writing experience.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification B: Three (3) years' experience in developing stakeholder material.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification C: Three (3) years' experience with developing documents, forms and diagrams using MS product suite or equivalent (Adobe).

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification D: Associate or bachelor's degree.

College or University:

Date of Degree:

Preferred Specification E: Two (2) years' experience as a Technical Writer in the healthcare domain/industry.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Bidder Name:

Technical Writer

Proposed Consultant Name:

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Preferred Specification F:

Two (2) years' experience with development of RFPs, RFIs, contract content and other procurement-related documents.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Contract Management Specialist

Proposed Consultant Name:

Required Target Specification A:

Three (3) years' experience with developing contracts or procurements such as RFPs, IFBs, RFIs and RFOs.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification B:

Three (3) years' experience with coordination of complex and detailed assignments with emphasis on procurements.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification C:

Bachelor's degree.

Bidder Name:

Contract Management Specialist

Proposed Consultant Name:

College or University:

Date of Degree:

Preferred Specification D: Two (2) years' experience in healthcare regulations, policy, or contracts.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Bidder Name:

Organizational Change Management Manager	
Proposed Consultant Name:	
<u>Required</u> <u>Target</u> Specification A:	Ten (10) years' experience actively managing Organizational Change Management (OCM) or Transformation initiatives, using leading practices or methodologies for Organizational Change.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required</u> <u>Target</u> Specification B:	Ten (10) years' experience collaborating with IT leadership staff to drive change through situational awareness, culture, and groups impacted.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required</u> <u>Target</u> Specification C:	Nine (9) years' experience with training development and delivery including five (5) years' experience of supervision.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required</u> <u>Target</u> Specification D:	Five (5) years' experience working with communication practices, principles and procedures for both on-site and virtual presentations.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

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Bidder Name:

Organizational Change Management Manager

Proposed Consultant Name:

Required ~~Target~~ Specification E: Five (5) years' experience working with instructional design and adult learning and training methodologies.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required ~~Target~~ Specification F: Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification G: Two (2) years' experience mentoring or coaching individuals during Change Initiatives.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Preferred Specification H: Two (2) years' experience with using formal Project Management methodologies, specifically risk management, quality management and communication management.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Preferred Specification I: Three (3) years' experience managing Change Initiatives in the healthcare field.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Bidder Name:

Organizational Change Management Manager

Proposed Consultant Name:

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Preferred Specification J:

Add more rows if proposed staff member has more than one certification.

Certified Change Management Professional (CCMP) or equivalent/higher certification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification K:

Add more rows if proposed staff member has more than one certification and experience.

Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Senior Organizational Change Analyst

Proposed Consultant Name:

Required Target Specification A:

Five (5) years direct Organizational Change Management experience that includes applying an understanding of how people go through a change and the change process, experience and knowledge of change management principles, methodologies and tools.

Bidder Name:

Senior Organizational Change Analyst

Proposed Consultant Name:

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification B:

Three (3) years' experience using project management approaches, tools and phases of the project lifecycle for large-scale organizational change efforts.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification C:

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification D:

Two (2) years' experience mentoring or coaching individuals during Change Initiatives.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Preferred Specification E:

Two (2) years' experience managing Change Initiatives in the healthcare field.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Bidder Name:

Senior Organizational Change Analyst

Proposed Consultant Name:

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Preferred Specification F:

Add more rows if proposed staff member has more than one certification.

Certified Change Management Professional (CCMP) or equivalent/higher certification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification G:

Possess and maintain a valid Project Management Institute (PMI) Project Management Professional (PMP) certification.

Date PMP Issued:

PMP Certification Number:

Organizational Change Analyst

Proposed Consultant Name:

Required Target Specification A:

Five (5) years direct Organizational Change Management experience that includes applying an understanding of how people go through a change and the change process, experience and knowledge of change management principles, methodologies and tools.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Required Target Specification B:

Three (3) years' experience using project management approaches, tools and phases of the project lifecycle for large-scale organizational change efforts.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Bidder Name:

Organizational Change Analyst

Proposed Consultant Name:

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Preferred~~ Target Specification C:

Two (2) years' experience mentoring or coaching individuals during Change Initiatives.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification D:

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification E:

Two (2) years' experience managing Change Initiatives in the healthcare field.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Preferred Specification F:

Add more rows if proposed staff member has more than one certification.

Certified Change Management Professional (CCMP) or equivalent/higher certification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Preferred Specification G:

Possess and maintain a valid Project Management Institute (PMI) Project Management Professional (PMP) certification.

Bidder Name:

Organizational Change Analyst	
Proposed Consultant Name:	
Date PMP Issued:	
PMP Certification Number:	

Data Analyst	
Proposed Consultant Name:	
<u>Required Target Specification A:</u> Eight (8) years' experience in using SQL and data reporting tools.	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required Target Specification B:</u> Five (5) years' experience using one or more of the following programming languages Java, Python, R, and Scala.	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required Target Specification C:</u> Three (3) years' experience using business intelligence/visualization tools (e.g., Tableau, Qlik).	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	
<u>Required Target Specification D:</u> Bachelor's degree.	

Bidder Name:

Data Analyst	
Proposed Consultant Name:	
College or University:	
Date of Degree:	
Preferred Specification E: <i>Add more rows if proposed staff member has more than one certification.</i>	Data analyst certification including: Certified Analytics Professional (CAP), CDA (Certified Data Analyst), Certification of Professional Achievement in Data Sciences, Amazon Web Services Big Data Specialty Certification, SAS Certified Data Scientist, Cloudera Certified Associate (CCA) Data Analyst, EMC Proven Professional Data Scientist Associate (EMCDSA), MapR Certified Data Analyst, Microsoft Certified Solutions Expert (MCSE): Data Management and Analytics, Microsoft Certified Data Analyst Associate.
Certification Type:	
Certification Issuing Entity:	
Date Certification Issued:	
Certification Number:	
Preferred Specification F:	Two (2) years' experience as a Data Analyst on a large-scale healthcare system.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

Sr. IT Financial Mgmt. Specialist / Accountant	
Proposed Consultant Name:	
Required Target Specification A:	Six (6) years of full-time work experience in technology financial management, accounting, finance, or internal audit.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this required specification.	

Bidder Name:

Sr. IT Financial Mgmt. Specialist / Accountant

Proposed Consultant Name:

Required Target Specification B: Five (5) years' experience with full life-cycle government financial management.

Dates (month/year) of Proposed Consultant Experience:	
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Client Name(s):	
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Project(s) Name and Description (to include scope):	
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Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
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Required Target Specification C: Bachelor's degree.

College or University:	
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Date of Degree:	
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Preferred Specification D: Financial Certifications, including: Certified Public Accountant (CPA), Certified Financial Analyst (CFA®), Certified Management Accountant (CMA), Enrolled Agent (EA), Certified Internal Auditor (CIA), Certified Information Systems Auditor (CISA).
Add more rows if proposed staff member has more than one certification.

Certification Type:	
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Certification Issuing Entity:	
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Date Certification Issued:	
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Certification Number:	
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Quality Assurance Manager

Proposed Consultant Name:

Required Target Specification A: Eight (8) years of project management oversight responsibilities (e.g., planning, design, development, implementation, and operation of large-scale information technology projects).

Dates (month/year) of Proposed Consultant Experience:	
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Client Name(s):	
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Project(s) Name and Description (to include scope):	
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Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
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Bidder Name:

Quality Assurance Manager

Proposed Consultant Name:

Required Target Specification B:

Ten (10) years' experience leading teams that perform functional end-to-end testing, from system testing through user acceptance testing, including hands-on experience with industry-leading test management and test automation toolsets.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification C:

Five (5) years' experience in quality management for a large-scale IT system.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification D:

Add more rows if proposed staff member has more than one certification.

Possesses and maintains International Software Testing Qualifications Board (ISTQB) Certifications, Certified Quality Auditor (CQA), Certified Manager of Quality/Organizational Excellence (CMQ/OE), or industry-recognized equivalent certification throughout the term of this contract.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Required Target Specification E:

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification F:

Possess and maintain a valid Project Management Institute (PMI) Project Management Professional (PMP) certification.

Date PMP Issued:

Bidder Name:

Quality Assurance Manager

Proposed Consultant Name:

PMP Certification Number:

Preferred Specification G:

Two (2) years' experience with managing quality assurance of large-scale Healthcare Systems.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Preferred Specification H:

Add more rows if proposed staff member has more than one certification and experience.

Certifications and experience with process improvement techniques including Lean Six Sigma, Agile, PDCA cycles, and Kanban.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

Instructional Designer Lead

Proposed Consultant Name:

Required Target Specification A:

Ten (10) years' experience in design, development of instructional programs.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Bidder Name:

Instructional Designer Lead

Proposed Consultant Name:

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification B:

Five (5) years' experience developing instructional materials, such as lesson plans, handouts and exams/test questions.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification C:

Five (5) years' experience developing measurement tools to evaluate the effectiveness of training.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification D:

Five (5) years' experience performing interviews with customers, SMEs or business analysts to develop content for the training course(s).

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Required Target Specification E:

Five (5) years' experience with developing online training programs.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Bidder Name:

Instructional Designer Lead

Proposed Consultant Name:

Description of Consultant's roles and responsibilities related to this **required** specification.

Required Target Specification F:

Five (5) years' experience editing or improving instructional material, such as lessons plans, learning content, and supporting materials such as instructor guides, tests, exercises.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **required** specification.

Required Target Specification G:

Three (3) years' experience utilizing instructional systems design (ISD) theories.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **required** specification.

Required Target Specification H:

Five (5) years' experience assessing learners baseline skill level and needs, and adapting training to meet various learning styles, education levels, or staff levels.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this **required** specification.

Required Target Specification I:

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification J:

Two (2) years' experience with managing Organizational Change initiatives or Designing Training Programs for a large Healthcare organization.

Bidder Name:

Instructional Designer Lead	
Proposed Consultant Name:	
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	

Information Security Compliance Analyst	
Proposed Consultant Name:	
<u>Required</u> Target Specification A:	Five (5) years' professional experience in the development and implementation of security policies and procedures in a large-scale IT organization.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required</u> Target Specification B:	Five (5) years' professional experience performing information security reviews, assessments, and audits.
Dates (month/year) of Proposed Consultant Experience:	
Client Name(s):	
Project(s) Name and Description (to include scope):	
Description of Consultant's roles and responsibilities related to this <u>required</u> specification.	
<u>Required</u> Target Specification C:	Possess and maintain a valid International Information System Security Certification Consortium (ISC) ² Certified Information Systems Security Professional (CISSP) or Information Systems Audit and Control Association (ISACA) Certified Information Security Manager (CISM) certification throughout the term of this contract.
Certification Type:	
Certification Issuing Entity:	

Bidder Name:

Information Security Compliance Analyst

Proposed Consultant Name:

Date Certification Issued:

Certification Number:

**~~Required~~ Target
Specification D:**

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification E:

Two (2) years' experience with the security provisions described in Centers for Medicare and Medicaid Services (CMS) Acceptable Risk Safeguards (ARS) and National Institute of Standards and Technology (NIST) Special Publication (SP) 800-53 at the Moderate level.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Preferred Specification F:

Two (2) years' experience in implementing HIPAA and HITECH.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Preferred Specification G:

Two (2) years' experience with CMS Minimal Acceptable Risk Standards for Exchanges (MARS-E 2.0).

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification.

Bidder Name:

Information Security Compliance Analyst

Proposed Consultant Name:

Preferred Specification H:

Two (2) years' experience with Internal Revenue Service (IRS) Publication 1075, Tax Information Security Guidelines for Federal, State, and Local Agencies.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

IT Security Analyst

Proposed Consultant Name:

~~Required~~ Target Specification A:

Eight (8) years' experience in information technology.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification B:

Five (5) years' experience with performing security assessments and supporting security solutions.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

~~Required~~ Target Specification C:

Two (2) years' experience with application firewall concepts and functions (e.g. singlepoint of authentication enforcement, data anonymization, DLP scanning, SSL security).

Dates (month/year) of Proposed Consultant Experience:

Bidder Name:

IT Security Analyst

Proposed Consultant Name:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

**Required Target
Specification D:**

Two (2) years' experience with IP, TCP/IP, and other network administration protocols.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

**Required Target
Specification E:**

One or more of the following certifications:

- o CompTIA Security
- o GIAC Information Security Fundamentals
- o Microsoft Certified Systems Administrator: Security
- o Associate of (ISC)

Certification Type:

Certification Issuing Entity:

Date Certification Issued:

Certification Number:

**Required Target
Specification F:**

Bachelor's degree.

College or University:

Date of Degree:

Preferred Specification G:

Two (2) years' experience with the security provisions described in Centers for Medicare and Medicaid Services (CMS) Acceptable Risk Safeguards (ARS) and National Institute of Standards and Technology (NIST) Special Publication (SP) 800-53 at the Moderate level.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Bidder Name:

IT Security Analyst

Proposed Consultant Name:

Description of Consultant's roles and responsibilities related to this ~~required~~ specification.

Bidder Name:

Third Party Supplemental Staff

<u>Solution Implementation Manager</u>	
<u>Proposed Consultant Name:</u> _____	
<u>Required Specification A:</u> Direct employee or a third party industry recognized certified partner of a specialized product vendor.	
<u>Dates (month/year) of Proposed Consultant Experience:</u>	_____
<u>Client Name(s):</u>	_____
<u>Project(s) Name and Description (to include scope):</u>	_____
<u>Description of Consultant's roles and responsibilities related to this required specification:</u>	_____
<u>Required Specification B:</u> Ten (10) years' experience working as a consultant in the recognized product or approach.	
<u>Dates (month/year) of Proposed Consultant Experience:</u>	_____
<u>Client Name(s):</u>	_____
<u>Project(s) Name and Description (to include scope):</u>	_____
<u>Description of Consultant's roles and responsibilities related to this required specification:</u>	_____

<u>Consultant 1</u>	
<u>Proposed Consultant Name:</u> _____	
<u>Required Specification A:</u> Direct employee or a third party industry recognized certified partner of a specialized product vendor.	
<u>Dates (month/year) of Proposed Consultant Experience:</u>	_____
<u>Client Name(s):</u>	_____
<u>Project(s) Name and Description (to include scope):</u>	_____
<u>Description of Consultant's roles and responsibilities related to this required specification:</u>	_____
<u>Required Specification B:</u> Two (2) years' experience working as a consultant in the recognized product or approach.	
<u>Dates (month/year) of Proposed Consultant Experience:</u>	_____
<u>Client Name(s):</u>	_____

Bidder Name:

Consultant 1

Proposed Consultant Name: _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Consultant 2

Proposed Consultant Name: _____

Required Specification A: ~~Direct employee or a third-party industry recognized certified partner of a specialized product vendor.~~

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Required Specification B: ~~Four (4) years' experience working as a consultant in the recognized product or approach.~~

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Consultant 3

Proposed Consultant Name: _____

Required Specification A: ~~Direct employee or a third-party industry recognized certified partner of a specialized product vendor.~~

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Bidder Name:

Consultant 3

Proposed Consultant Name: _____

Description of Consultant's roles and responsibilities related to this required specification:

Required Specification B:

~~Six (6) years' experience working as a consultant in the recognized product or approach.~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Senior Consultant

Proposed Consultant Name: _____

Required Specification A:

~~Direct employee or a third party industry recognized certified partner of a specialized product vendor.~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Required Specification B:

~~Eight (8) years' experience working as a consultant in the recognized product or approach.~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Bidder Name:

Senior Managing Consultant

Proposed Consultant Name: _____

Required Specification A: Direct employee or a third-party industry recognized certified partner of a specialized product vendor.

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Required Specification B: Ten (10) years' experience working as a consultant in the recognized product or approach.

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Architect

Proposed Consultant Name: _____

Required Specification A: Direct employee or a third-party industry recognized certified partner of a specialized product vendor.

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Required Specification B: Six (6) years' experience working as a consultant in the recognized product or approach.

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Bidder Name:

Architect

Proposed Consultant Name: _____

Description of Consultant's roles and responsibilities related to this required specification:

Senior Architect

Proposed Consultant Name: _____

Required Specification A:

~~Direct employee or a third party industry recognized certified partner of a specialized product vendor.~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Required Specification B:

~~Eight (8) years' experience working as a consultant in the recognized product or approach.~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Project Manager 1

Proposed Consultant Name: _____

Required Specification A:

~~Direct employee or a third party industry recognized certified partner of a specialized product vendor.~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Bidder Name:

Project Manager 1

Proposed Consultant Name: _____

Required Specification B:

Four (4) years' experience with Project Management related tasks, including Initiation, Planning, Executing, Monitoring and Controlling tasks and preparing and using all PM management plans/knowledge areas, as described by PMI Project Management Body of Knowledge (PMBOK).

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Required Specification C:

Holds CAPM or PMP certification from PMI.

Date PMP Issued: _____

PMP Certification Number: _____

Required Specification D:

Three (3) years' experience with MS Project, including baselines, tracking progress, resource usage and reporting progress against planned schedule.

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Project Manager 2

Proposed Consultant Name: _____

Required Specification A:

Direct employee or a third party industry recognized certified partner of a specialized product vendor.

Dates (month/year) of Proposed Consultant Experience: _____

Client Name(s): _____

Project(s) Name and Description (to include scope): _____

Description of Consultant's roles and responsibilities related to this required specification: _____

Bidder Name:

Project Manager 2

Proposed Consultant Name: _____

Required Specification B:

Six (6) years' experience with Project Management related tasks, including Initiation, Planning, Executing, Monitoring and Controlling tasks and preparing and using all PM management plans/knowledge areas, as described by PMI Project Management Body of Knowledge (PMBOK).

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Required Specification C:

Holds CAPM or PMP certification from PMI.

Date PMP Issued:

PMP Certification Number:

Required Specification D:

Four (4) years' experience with MS Project, including baselines, tracking progress, resource usage and reporting progress against planned schedule.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Project Manager 3

Proposed Consultant Name: _____

Required Specification A:

Direct employee or a third party industry recognized certified partner of a specialized product vendor.

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Bidder Name:

Project Manager 3

Proposed Consultant Name: _____

Required Specification B:

~~Seven (7) years' experience with Project Management related tasks, including Initiation, Planning, Executing, Monitoring and Controlling tasks and preparing and using all PM management plans/knowledge areas, as described by PMI Project Management Body of Knowledge (PMBOK).~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Required Specification C:

~~Holds PMP certification from PMI.~~

Date PMP Issued:

PMP Certification Number:

Required Specification D:

~~Five (5) years' experience with MS Project, including baselines, tracking progress, resource usage and reporting progress against planned schedule.~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Project Manager 4

Proposed Consultant Name: _____

Required Specification A:

~~Direct employee or a third party industry recognized certified partner of a specialized product vendor.~~

Dates (month/year) of Proposed Consultant Experience:

Client Name(s):

Project(s) Name and Description (to include scope):

Description of Consultant's roles and responsibilities related to this required specification:

Bidder Name:

Project Manager 4

Proposed Consultant Name: _____

Required Specification B:

Ten (10) years' experience with Project Management related tasks, including Initiation, Planning, Executing, Monitoring and Controlling tasks and preparing and using all PM management plans/knowledge areas, as described by PMI Project Management Body of Knowledge (PMBOK).

Dates (month/year) of Proposed Consultant Experience:

=====

Client Name(s):

=====

Project(s) Name and Description (to include scope):

=====

Description of Consultant's roles and responsibilities related to this required specification:

=====

Required Specification C:

Holds PMP certification from PMI.

Date PMP Issued:

=====

PMP Certification Number:

=====

Required Specification D:

Five (5) years' experience with MS Project, including baselines, tracking progress, resource usage and reporting progress against planned schedule.

Dates (month/year) of Proposed Consultant Experience:

=====

Client Name(s):

=====

Project(s) Name and Description (to include scope):

=====

Description of Consultant's roles and responsibilities related to this required specification:

=====

Project Manager 5

Proposed Consultant Name: _____

Required Specification A:

Direct employee or a third party industry recognized certified partner of a specialized product vendor.

Dates (month/year) of Proposed Consultant Experience:

=====

Client Name(s):

=====

Project(s) Name and Description (to include scope):

=====

Description of Consultant's roles and responsibilities related to this required specification:

=====

Bidder Name:

Project Manager 5

Proposed Consultant Name: _____

Required Specification B:

Twelve (12) years' experience with Project Management related tasks, including Initiation, Planning, Executing, Monitoring and Controlling tasks and preparing and using all PM management plans/knowledge areas, as described by PMI Project Management Body of Knowledge (PMBOK).

Dates (month/year) of Proposed Consultant Experience:

=====

Client Name(s):

=====

Project(s) Name and Description (to include scope):

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Description of Consultant's roles and responsibilities related to this required specification:

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Required Specification C:

Holds PMP certification from PMI.

Date PMP Issued:

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PMP Certification Number:

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Required Specification D:

Five (5) years' experience with MS Project, including baselines, tracking progress, resource usage and reporting progress against planned schedule.

Dates (month/year) of Proposed Consultant Experience:

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Client Name(s):

=====

Project(s) Name and Description (to include scope):

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Description of Consultant's roles and responsibilities related to this required specification:

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