#### **HOSPITAL INFORMATION**

Region	Central Regional Office
County	Jefferson
Council	North Country
Network	INDEPENDENT
Reporting Organization	Carthage Area Hospital Inc
Reporting Organization Id	0379
Reporting Organization Type	Hospital (pfi)
Data Entity	Carthage Area Hospital Inc

#### RN DAY SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of patients on the unit per day on the Day Shift?  (Please provide a number with up to 5 digits. Ex: 101.50)	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) ?
9 ER beds + 3/4 "overflow beds", provide Emergency				
service to community,				
located 1st floor	3.4	1.9	14	4
4 ORs, 3 PACU, 11 ASU,				
located on 1st floor,				
General OR	10	5	15	0.7
Obstetrics, 8 beds, OB				
services and post op GYN				
when needed, 1st floor	2.5	3.2	5	2.5
Inpatient unit, 20 beds available, acute & swing pts,				
surgical extends, 1st floor	3	1.2	20	6

LPN DAY SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)
9 ER beds + 3/4 "overflow beds", provide Emergency		
service to community, located 1st floor	0	0
4 ORs, 3 PACU, 11 ASU, located on 1st floor, General OR	0	0
Obstetrics, 8 beds, OB services and post op GYN when needed, 1st floor	1	1.6
Inpatient unit, 20 beds available, acute & swing pts, surgical extends, 1st floor	2	0.08

DAY SHIFT ANCILLARY STAFF

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of ancillary members of the frontline team on the unit per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)
9 ER beds + 3/4 "overflow		
beds", provide Emergency service to community,		
located 1st floor	0	0
4 ORs, 3 PACU, 11 ASU,		
located on 1st floor,		
General OR	0	0
Obstetrics, 8 beds, OB		
services and post op GYN	1	0.2
when needed, 1st floor	1	0.2
Inpatient unit, 20 beds available, acute & swing pts, surgical extends, 1st floor	1	0.4

## DAY SHIFT UNLICENSED STAFFING

	Planned average number	Planned total hours of
	of unlicensed personnel	unlicensed personnel
Provide a description of	(e.g., patient care	care per patient
Clinical Unit, including a	technicians) on the unit	including adjustment for
description of typical	providing direct patient	case mix and acuity on
patient services provided	care per day on the Day	the Day Shift (Please
on the unit and the	Shift? (Please provide a	provide a number with
unit's location in	number with up to 5	up to 5 digits. Ex: 101.50)
the hospital.	digits. Ex: 101.50)	

9 ER beds + 3/4 "overflow		
beds", provide Emergency		
service to community,		
located 1st floor	1.5	0.9
4 ORs, 3 PACU, 11 ASU,		
located on 1st floor,		
General OR	5	2.5
Obstetrics, 8 beds, OB		
services and post op GYN		
when needed, 1st floor	0	0
Inpatient unit, 20 beds		
available, acute & swing pts,		
surgical extends, 1st floor	2	0.8

# DAY SHIFT ADDITIONAL RESOURCES

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in	Description of additional resources available to support unit level patient care on the Day Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses,
the hospital.	and ancillary staff.
9 ER beds + 3/4 "overflow beds", provide Emergency service to community, located 1st floor	have a ward clerk 24/7, lab, xray, respiratory, registration, supervisor, case management if needed

4 ORs, 3 PACU, 11 ASU,	Separate central sterile staff
located on 1st floor,	working 7-3, lab, xray as
General OR	needed, housekeeping staff
	Respiratory staff,
	phlebotomy, unit
	coordinator, pharmacy
	staff, RN Case Manager,
	Nutritional Staff, Radiology,
Obstetrics, 8 beds, OB	Rehab Services, Patient
services and post op GYN	Registration, RN Nurse
when needed, 1st floor	Manager
	Respiratory Staff, RN Case
	Managers, Pharmacy Staff,
	Rehab Staff, Radiology,
Inpatient unit, 20 beds	Nutritional staff,
available, acute & swing pts,	Phlebotomy, unit secretary,
surgical extends, 1st floor	LPN Team Lead

# DAY SHIFT CONSENSUS INFORMATION

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in	Our Clinical Staffing Committee reached consensus on the clinical	If no, Chief Executive Officer Statement in support of clinical staffing plan for	Statement by members of clinical staffing committee selected by the general hospital administration	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team
the hospital.	staffing plan for this unit:	this unit:	(management members):	(employee members):
9 ER beds + 3/4 "overflow				
beds", provide Emergency				
service to community,				
located 1st floor	Yes			
4 ORs, 3 PACU, 11 ASU,				
located on 1st floor,				
General OR	Yes			

Obstetrics, 8 beds, OB			
services and post op GYN			
when needed, 1st floor	Yes		
Inpatient unit, 20 beds			
available, acute & swing pts,			
surgical extends, 1st floor	Yes		

#### RN EVENING SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the	per day on the Evening Shift? (Please provide a number with up to 5	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)?
9 ER beds + 3/4	4.25	1.2	28	6.5
4 ORs, 3 PACU, 11 ASU,				
located on 1st floor,				
General OR	0.4	0.7	2	0.5
Obstetrics	2	3.2	5	2.5
Inpatient unit, 20 beds available, acute & swing pts, surgical extends, 1st floor	3	1.2	20	6

## LPN EVENING SHIFT STAFFING

Provide a description of Clinical Unit, including a	Planned average number of Licensed Practical Nurses (LPN) on the unit	Planned total hours of LPN care per patient
description of typical	providing direct patient	including adjustment for
patient services provided	care per day on the	case mix and acuity on
on the unit and the	Evening Shift? (Please	the Evening Shift (Please
unit's location in	provide a number with	provide a number with
the hospital.	up to 5 digits. Ex: 101.50)	up to 5 digits. Ex: 101.50)
9 ER beds + 3/4	0	0
4 ORs, 3 PACU, 11 ASU,		
located on 1st floor,		
General OR	0	0

Obstetrics	1	1.6
Inpatient unit, 20 beds		
available, acute & swing pts,		
surgical extends, 1st floor	2	0.8

## **EVENING SHIFT ANCILLARY STAFF**

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of ancillary members of the frontline team on the unit per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)
9 ER beds + 3/4	0	0
4 ORs, 3 PACU, 11 ASU, located on 1st floor, General OR	0	0
Obstetrics	1	1.6
Inpatient unit, 20 beds available, acute & swing pts, surgical extends, 1st floor	1	0.4

#### **EVENING SHIFT UNLICENSED STAFFING**

	Planned average number	Planned total hours of
Provide a description of	of unlicensed personnel	unlicensed personnel
Clinical Unit, including a	on the unit providing	care per patient
description of typical	direct patient care per	including adjustment for
patient services provided	day on the Evening Shift?	case mix and acuity on
on the unit and the	(Please provide a	the Evening Shift (Please
unit's location in	number with up to 5	provide a number with
the hospital.	digits. Ex: 101.50)	up to 5 digits. Ex: 101.50)
9 ER beds + 3/4	2	0.6

4 ORs, 3 PACU, 11 ASU,		
located on 1st floor,		
General OR	0	0
Obstetrics	0	0
Inpatient unit, 20 beds		
available, acute & swing pts,		
surgical extends, 1st floor	2	0.8

EVENING SHIFT ADDITIONAL RESOURCES		
Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Description of additional resources available to support unit level patient care on the Evening Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff.	
9 ER beds + 3/4	have a ward clerk 24/7, lab, xray, respiratory, registration, supervisor, case management if needed	
4 ORs, 3 PACU, 11 ASU, located on 1st floor, General OR	Surgical services open from 0700 - 1500, call team begins at 3, staff stays only for end of day patients waiting for discharge	

	Unit Coordinator until
	1800pm, phlebotomy,
	respiratory staff, pharmacy
	staff until 4pm, RN Case
	Manager until 4pm, Nurse
	Supervisor , Nutritional staff
Obstetrics	until 4pm
	Respiratory Staff, Pharmacy
	Staff (Until 4pm), Rehab
	Staff (until 4pm), Radiology,
Inpatient unit, 20 beds	Nutritional staff (until 4pm),
available, acute & swing pts,	Phlebotomy, unit secretary.
surgical extends, 1st floor	RN Nursing Supervisor

# **EVENING SHIFT CONSENSUS INFORMATION**

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:	Statement by members of clinical staffing committee selected by the general hospital administration (management members):	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):
9 ER beds + 3/4	Yes			
4 ORs, 3 PACU, 11 ASU, located on 1st floor, General OR	Yes			
Obstetrics	Yes			
Inpatient unit, 20 beds available, acute & swing pts, surgical extends, 1st floor	Yes			

#### RN NIGHT SHIFT STAFFING

	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5	RN nursing care per patient including adjustment for case mix	Planned average number of patients on the unit per day on the Night Shift? (Please provide a number with up to 5
Name of Clinical Unit:	the hospital.	digits. Ex: 101.50)	digits. Ex: 101.50)	digits. Ex: 101.50)
Emergency Department	9 ER beds + 3/4	2.2	2.9	6
Obstetrics/Gynecology	Obstetrics	2	3.2	5
Medical/Surgical	Inpatient unit, 20 beds available, acute & swing pts, surgical extends, 1st floor	3	1.2	20

## LPN NIGHT SHIFT STAFFING

Name of Clinical Unit:	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)?	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Emergency Department	2.7	0
Obstetrics/Gynecology	2.5	1
Medical/Surgical	6	2

NIGHT SHIFT ANCILLARY STAFF

	Planned total hours of	Planned average number
	LPN care per patient	of ancillary members of
	including adjustment for	the frontline team on the
	case mix and acuity on	unit per day on the Night
	the Night Shift (Please	Shift? (Please provide a
	provide a number with	number with up to 5
Name of Clinical Unit:	up to 5 digits. Ex: 101.50)	digits. Ex: 101.50)
Emergency Department	0	0
Obstetrics/Gynecology	1.6	0
Medical/Surgical	0.8	1

#### NIGHT SHIFT UNLICENSED STAFFING

Name of Clinical Unit:	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Night Shift?  (Please provide a number with up to 5 digits. Ex: 101.50)
Emergency Department	0	1
Obstetrics/Gynecology	0	0
Medical/Surgical	0.4	2

## NIGHT SHIFT ADDITIONAL RESOURCES

Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)

Emergency Department	1.3
Obstetrics/Gynecology	0
Medical/Surgical	0.8

#### NIGHT SHIFT CONSENSUS INFORMATION

NIGHT SHIFT CONSENSUS IN	IONVATION			
	Description of additional			
	Description of additional			
	resources available to			
	support unit level			
	patient care on the Night			
	Shift. These resources			
	include but are not			
	limited to unit clerical			
	staff,			
	admission/discharge			Statement by members
	nurse, and other		If no,	of clinical staffing
	coverage provided to	Our Clinical Staffing	Chief Executive Officer	committee selected by
	registered nurses,	Committee reached	Statement in support of	the general hospital
		consensus on the clinical	• .	administration
Name of Clinical Unit:	and ancillary staff.	staffing plan for this unit:	this unit:	(management members):
	have a ward clerk 24/7, lab,			
	xray, respiratory, supervisor			
Emergency Department	housekeeping	Yes		
Objetatulas /Compass los	Nursing Supervisor,	V <sub>2</sub> .		
Obstetrics/Gynecology	Respiratory staff	Yes		

	Respiratory staff,		
	Phlebotomy, RN Nursing		
Medical/Surgical	Supervisor	Yes	

# **CBA INFORMATION** We have one or more collective bargaining agreements: Yes If yes, then: Our general hospital has a collective bargaining agreement with the following organizations that represent clinical staff (Select all that apply): New York State \*\*Please select association and identify staff Nurses (e.g. nurses, ancillary staff, etc.) Associatio represented. n,SEIU 1199

Our general hospital's collective bargaining agreement with New York State Nurses Association expires on the following date:	07/31/20 25 12:00 AM
The number of hospital employees represented by New York State Nurses Association is:	83
Our general hospital's collective bargaining agreement with SEIU 1199 expires on the following date:	03/31/20 25 12:00 AM

