

## Child Outcomes Summary Form Help Sheet

Welcome! Your child was referred for Early Intervention services. If your child is found eligible to receive Early Intervention services, you will be asked to participate in the Child Outcome Summary Process at your child's Initial Individualized Family Services Plan Meeting. This process is to see how well the program is doing to help your child develop. This help sheet is designed for you (parents, family members, or guardians).

With your help, your child will be evaluated in three areas:

- ❖ Positive social and emotional skills
  - Playing with others (children and adults)
  - Expressing emotions and feelings
  
- ❖ Getting and using knowledge and skills. This includes early language and communication.
  - Imitation
  - Problem-solving skills
  - Attention
  - Communication skills
  - Memory
  
- ❖ Use of appropriate behavior to meet needs. (Taking appropriate action to meet needs)
  - Getting help when needed
  - Adaptive skills (e.g., self-feeding, toileting, sleeping)

At your child's first Individualized Family Service Plan (IFSP) meeting an entry form will be completed. When your child is about to move out of the Early Intervention Program there will be an exit meeting. An exit form will be completed then.



### Frequently Asked Questions



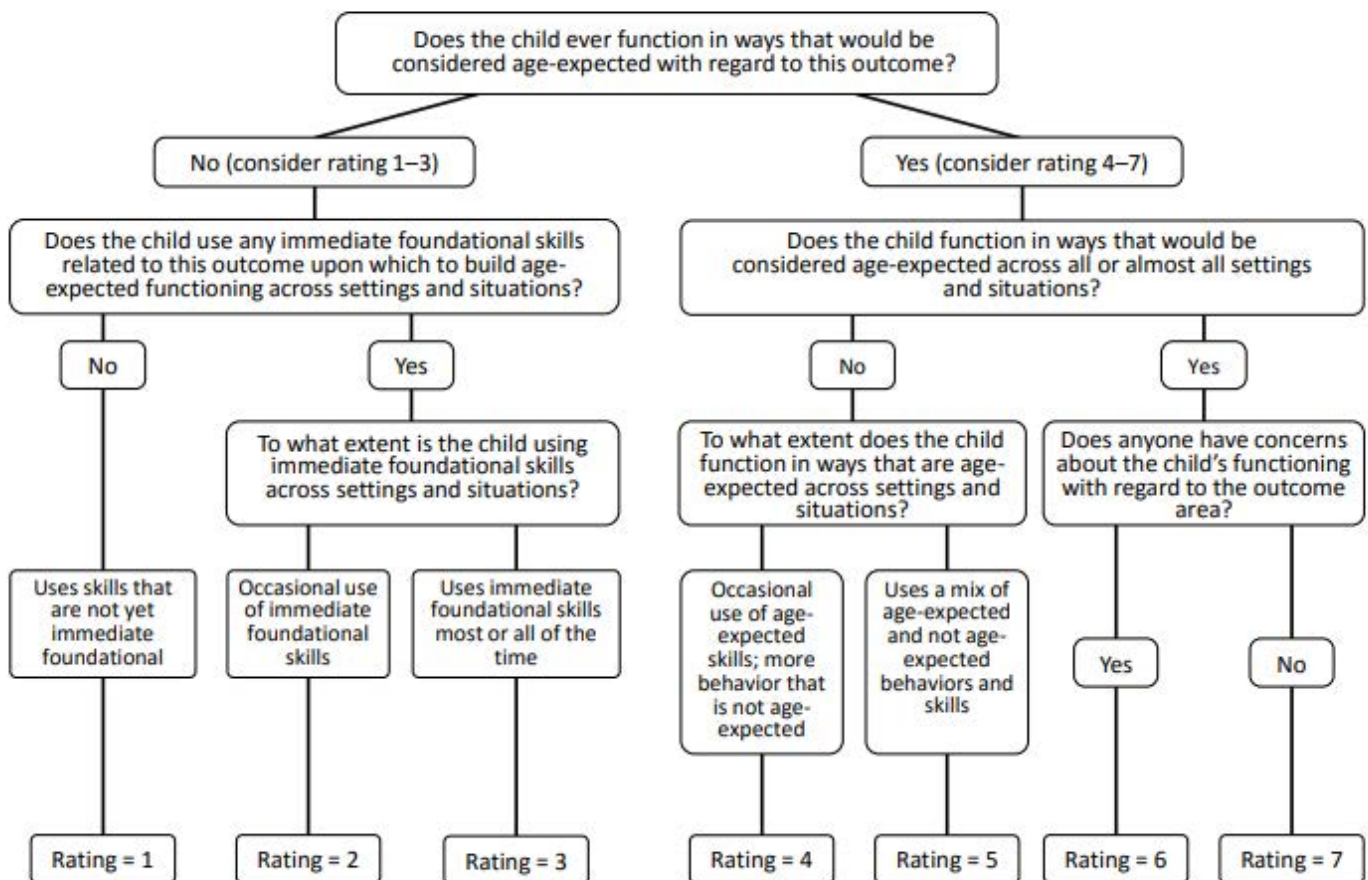
- ❖ **Can I say no?**
  - Yes, you can. You do not need to be part of the child outcome process. However, the federal government requires us to report child outcomes. We must fill out a form but it can be done by the rest of the team. We want you to join us and help collect this important information.
  
- ❖ **Will my child's individual information be reported?**
  - Your child's individual information will be entered into a secure data system. Only total numbers will be reported.
  
- ❖ **Who will be involved in the process?**
  - The team may include you, your child's evaluators or service providers, service coordinator, and your Early Intervention Official/Designee.
  
- ❖ **Who will complete the Child Outcomes Summary Form and decide the scores?**
  - All members of the team will discuss your child's development. We compare it to other children of the same age. The scores will be decided at the meeting. They should be based on how the team members agree. You would be a team member. Your opinion is important.
  
- ❖ **What if we do not agree?**
  - Every now and then you can't all agree on the scores. Then each person can complete their own form. We will take the average. We strongly encourage you to complete one form. On the back of this help sheet is a decision tree to help during the discussion.

If you have any questions or would like more information, please visit the Department of Health, Bureau of Early Intervention's website: [https://www.health.ny.gov/community/infants\\_children/early\\_intervention/](https://www.health.ny.gov/community/infants_children/early_intervention/)

Or you can call the Bureau of Early Intervention at (518) 473 – 7016 or e-mail BEIDataUnit@health.ny.gov.

This chart shows how the Early Intervention providers decide on ratings. Ratings then go on the child outcomes summary form.

## Decision Tree for Summary Rating Discussions



## Developmental Milestones Chart

How your child plays, learns, speaks, acts, and moves offers important clues about your child's development. Developmental milestones are things most children can do by a certain age. Look at Outcome 1 in the chart below. Let's say your child is 12 months old. We expect your child to be able to wave bye-bye, know some words, repeat some sounds and play a simple game like patty cake. Your child may not do all those things but does do the 6 month ones. (Recognize faces they know, babble, smile at self in the mirror.) We say your child has **medium basic skills**. If your child is 12 months old but only doing 3 month skills, we say your child is behind where we expect.

Age	Outcome 1: Positive Social Emotional Skills	Outcome 2: Acquiring and Using Knowledge and Skills	Outcome 3: Taking Appropriate Action to Meet Needs
<b>By 3 months</b>		Turn their heads toward bright colors and lights	
	Smile	Move both eyes in the same direction together	Lift head and chest when on stomach
	Making cooing sounds	Recognize bottle or breast	Recognize bottle or breast
	Enjoy playing with people	React to sudden sounds or voices	Wiggle and kick with arms and legs
		Make fists with both hands to grasp toys or hair	
<b>By 6 months</b>	Recognize familiar faces	Recognize Familiar faces	Reach for objects and pick them up
	Babble	Follow moving objects with their eyes	Switch toys from one hand to the other
	Smile at self in mirror	Turn toward the source of normal sound	Help hold the bottle during feeding
		Play with their toes	
<b>By 12 months</b>	Wave bye-bye		Sit without support
	Know five or six words	Stack two blocks	Pull to a standing position
	Play peek-a-boo and patty cake	Put objects in a container	Drink from a cup
	Repeat sounds or gestures for attention		Hold out their arms and legs while being dressed
			Know five or six words
<b>By 18 months</b>			Pull off shoes, socks, and mittens
	Follow simple directions ("Bring the ball")		Feed themselves
	Act out a familiar activity in play (e.g. taking a bath)	Like to pull, push, and dump things	Make marks on paper with crayons
	Bring toys to share with parent		Walk without help
			Step off a low object and keep balance
<b>By 24 months</b>	Use 2-3 word sentences	Say names of toys	
	Like to imitate their parent	Recognize familiar pictures	Use 2-3 word sentences
	Show affection	Identify hair, eyes, ears, and nose by pointing	Carry something while walking
	Play alone (independently)	Turn 2-3 pages at a time	Feed themselves with a spoon
	Comfort a distressed friend or parent	Build a tower of four blocks	
<b>By 36 months</b>	Play with other children for a few minutes		Walk up steps (alternating feet)
	Use 3-5 word sentences	Turn one page at a time	Put on their shoes
	Understands concept of 'mine' and 'his/hers'	Name at least one color correctly	Open door
	Spontaneously shows affection for familiar playmates	Repeat common rhymes	Use 3-5 word sentences
	Takes turns in a game		Is toilet trained
	Imitates adults and playmates		Ride a tricycle

