

**Traumatic Brain Injury Waiver  
TEAM MEETING SUMMARY**

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Participant's Name: \_\_\_\_\_

Date/Time of Meeting: \_\_\_/\_\_\_/\_\_\_ at \_\_\_\_\_ am/pm

Location: \_\_\_\_\_

Facilitator: \_\_\_\_\_



Participant's Comments: \_\_\_\_\_

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Recommendations for changes in the Service Plan: \_\_\_\_\_

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Issues Addressed: \_\_\_\_\_

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**TEAM MEETING SUMMARY**  
**continued**

Participant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Outstanding Issues/Health and Welfare Concerns: \_\_\_\_\_

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Next Steps: \_\_\_\_\_

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Anticipated Time Frame for Next Team Meeting: \_\_\_\_\_

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**TEAM MEETING SUMMARY**  
**continued**

Participant's Name: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTENDANCE:**

<b>Service</b>	<b>Attendee Signature</b>	<b>Agency Name</b>	<b>ISR Submitted? (Y) (N) (N/A)</b>
Service Coordinator			
Assistive Technology			
Community Integration Counseling			
Community Transitional Services			
Environmental Modifications Services			
Home and Community Support Services			
Independent Living Skills Training			
Positive Behavioral Interventions and Supports			
Respite Services			
Structured Day Program Services			

\_\_\_\_\_  
 Participant (and/or Guardian, if applicable) Signature Date

\_\_\_\_\_  
 Signature of Service Coordinator / Agency Date