

**NEW YORK STATE DEPARTMENT OF HEALTH  
APPLICATION FOR RADIOACTIVE MATERIALS LICENSE**

**[Applicants for licenses within New York City should contact the New York City Department of Health, Bureau of Radiological Health, 2 Lafayette Street, 11th Floor, New York, New York 10007 for application forms.]**

Instructions: Complete Items 1-26. Use supplemental sheets where necessary.  
Submit completed, dated, and signed application to:

New York State Department of Health  
Bureau of Environmental Radiation Protection  
Radioactive Materials Section  
Flanigan Square – Room 530  
547 River Street  
Troy, New York 12180-2216

**Upon approval of an application, the applicant will receive a “Radioactive Materials License” issued pursuant to statutory authority, implementing regulatory authority, and subject to all applicable rules, regulations, and orders of all regulatory agencies now or hereafter in effect and to any conditions specified in the license.**

<p>1. a. Name and Street Address of Applicant (institution, hospital, firm, person, etc.)</p> <p>Administration Telephone Number:</p>	<p>1. b. Street Address(es) at which radioactive material will be used (if different from 1.a.)</p>
<p>2. Individual to be contacted about this application:</p> <p>Telephone Number:</p>	<p>3. This is an application for (check one):          “ New License          “ Amendment to License No. _____          “ Renewal to License No. _____</p>
<p>4. Radiation Safety Officer: Telephone Number:</p>	

**SUBMIT ITEMS 5 THROUGH 26 ON ADDITIONAL SHEETS (8 1/2" x 11")  
(see appropriate license application guide)**

<p>5. Individual Users.</p> <p>6. Radioactive Material (a) Element and mass number; (b) Chemical and physical form; and (c) Maximum amount that will be possessed at any one time.</p> <p>7. Purpose(s) for which licensed material will be used.</p> <p>8. (a) Individuals responsible for radiation safety program. (b) Radiation Safety Program/Committee.</p> <p>9. Training and Experience; Personnel Training Program.</p> <p>10. (a) Instrumentation (b) Calibration</p>
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**APPLICATION FOR RADIOACTIVE MATERIALS LICENSE (Continued)**

11. Facilities and Equipment.
12. Procedures for Ordering and Receiving Radioactive Material.
13. Procedure for Package Opening.
14. General Rule for the Safe Use of Radioactive Materials.
15. Spill Procedures.
16. Area Survey Procedures.
17. Waste Disposal.
18. Radiopharmaceutical Therapy
19. Therapeutic Use of Sealed Sources.
20. Procedures and Precautions for the Use of Radioactive Gases and Aerosols.
21. Procedures and Precautions for the Use of Radioactive Material in Animals.
22. Other Procedures and Precautions.
23. Personnel Monitoring Program.
24. Hospitalization of Private Practice Patients.
25. ALARA Program.
26. Certificate (This item must be completed by applicant).

**THE APPLICANT AND ANY OFFICIAL EXECUTING THIS CERTIFICATE ON BEHALF OF THE APPLICANT NAMED IN ITEM 1, CERTIFY THAT ALL INFORMATION CONTAINED IN THIS APPLICATION, INCLUDING ANY SUPPLEMENTS ATTACHED HERETO, IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE AND BELIEF.**

Applicant (named in Item 1): \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature - Certifying Officer)

\_\_\_\_\_  
(Typed or Printed Name) Title: \_\_\_\_\_

**NOTE: Any misrepresentation of any material fact found to have been made in securing a license pursuant to this application shall constitute cause for the suspension or revocation of such license and may subject the applicant to such other penalties that may be provided for in the New York State Public Health Law.**

