

Templates for Documenting and Tracking Remedial Actions

Two templates are provided for your reference and use and can be modified to accommodate the specific elements of your lead testing in the school drinking water program.

Template for Recordkeeping of Outlets Tested (Applicable Outlets) that Exceeded the Lead Action Level and the Remedial Actions that were/are implemented.

Outlets that Exceeded the Lead Action Level and the Remedial Actions that were/are implemented.

Outlets Exceeding the Lead Action Level (5 micrograms per liter)													
Laboratory ID	Outlet Location (or Sample ID)	Outlet Type ¹	Sample Results		Remedial Actions (Please check all that apply)								Notes/Comments
			Initial (ppb)	Post Remediation	Outlet or Plumbing Replacement ²	Permanent Removal ³	Filter Installed and Maintained	Signage	Supervision	Continuing Education	Flushing	Engineering Controls ⁴	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

¹ Outlet type may include a drinking fountain/bubbler, kitchen outlets, or other.

² Outlet or Plumbing Replacement: Would include replacing existing fixtures or plumbing components with options that meet the 2014 Safe Drinking Water Act 1417 (a) (4) definition of lead-free (not containing more than 0.2 percent lead when used with respect to solder and flux; and not more than a weighted average of 0.25 percent lead when used with respect to the wetted surfaces of pipes, pipe fittings, plumbing fittings, and fixtures).

³ Removing the fixture and/or capping the supply line before the fixture.

⁴ Engineering controls may include locked doors, keys to operate an outside hose bib, or other.

