



Clinical Staffing Review Unit
Division Hospitals and Diagnostic Treatment Centers
Email: HospitalStaffingPlans@health.ny.gov

Re: Maimonides Medical Center DHDTTC DAL#: 23-16

To whom it may concern,

This is in response to the communication we received from the Clinical Staffing Review Unit regarding our facility. We have compiled the requested material needed to complete your review. Kindly let us know if any elements require additional clarification.

Should you need any further information, please do not hesitate to contact me.

Thank you,

Nicole Kirchhoffer, RN

AVP, Nursing

Maimonides Medical Center

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718-283-8847

K5 STAFFING GUIDELINES

Capacity: 29 Beds

Average Daily Census (ADC): 27.1

RN:

Ratio of 1:5 based on ADC

**Ratio of 1:4 for Medical Telemetry &
Mixed Assignments**

PCT:

Staffed 4 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

K6 STAFFING GUIDELINES

Capacity: 30 Beds

Average Daily Census (ADC): 27.7

RN:

Ratio of 1:5 based on ADC

**Ratio of 1:4 for IV Chemo, Medical Telemetry &
Mixed Assignments**

PCT:

Staffed 4 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

K7 STAFFING GUIDELINES

Capacity: 16 Beds

Average Daily Census (ADC): 13.2

RN:

Ratio of 1:5 based on ADC

PCT:

Staffed 2 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

NB5 STAFFING GUIDELINES

Capacity: 23 Beds

Average Daily Census (ADC): 20.7

RN:

Ratio of 1:5 based on ADC

**Ratio of 1:4 for Medical Telemetry &
Mixed Assignments**

PCT:

Staffed 3 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

7W STAFFING GUIDELINES

Capacity: 30 Beds

Average Daily Census (ADC): 27.2

RN:

Ratio of 1:5 based on ADC

PCT:

Staffed 4 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

A5

STAFFING

GUIDELINES

Surge Capacity: 18 Beds

Average Daily Census (ADC): 14.5

RN:

Ratio of 1:5 based on ADC

PCT:

Staffed 2 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

6E

STAFFING

GUIDELINES

Capacity: 32 Beds

Average Daily Census (ADC): 27.5

RN:

Ratio of 1:5 based on ADC

**Ratio of 1:4 for BMU &
Mixed Assignments**

PCT:

Staffed 4 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

8E

STAFFING

GUIDELINES

Capacity: 32 Beds

Average Daily Census (ADC): 21.6

RN:

Ratio of 1:5 based on ADC

PCT:

Staffed 3 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

8W STAFFING GUIDELINES

Capacity: 30 Beds

Average Daily Census (ADC): 20.9

RN:

Ratio of 1:5 based on ADC

PCT:

Staffed 3 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

6W STAFFING GUIDELINES

Capacity: 30 Beds

Average Daily Census (ADC): 23.4

RN:

Ratio of 1:4 based on ADC

Ratio of 1:2 for first 24hrs of TPA

Ratio of 1:5 for Neurology, Neurosurgery & medicine

PCT:

Staffed 3 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

G2 STAFFING GUIDELINES

Capacity: 29 Beds

Average Daily Census (ADC): 22.4

RN:

Ratio of 1:4 based on ADC

PCT:

Staffed 3 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

NB2 STAFFING GUIDELINES

Capacity: 25 Beds

Average Daily Census (ADC): 20.6

RN:

Ratio of 1:4 based on ADC

PCT:

Staffed 3 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

PCSU STAFFING GUIDELINES

Capacity: 12 Beds

Average Daily Census (ADC): 9.2

RN:

Ratio of 1:4 based on ADC

PCT:

Staffed 1 per shift

PMCU STAFFING GUIDELINES

Capacity: 32 Beds

Average Daily Census (ADC): 28.6

RN:

Ratio of 1:4 based on ADC

PCT:

Staffed 4 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

CTICU STAFFING GUIDELINES

Capacity: 14 Beds

Average Daily Census (ADC): 8.4

RN:

Ratio of 1:1 – 1:2 based on acuity

PCT:

Staffed 1 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

CICU STAFFING GUIDELINES

Capacity: 10 Beds

Average Daily Census (ADC): 7.5

RN:

Ratio of 1:1 – 1:2 based on acuity

PCT:

Staffed 1 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

SICU STAFFING GUIDELINES

Capacity: 13 Beds

Average Daily Census (ADC): 10.2

RN:

Ratio of 1:1 – 1:2 based on acuity

PCT:

Staffed 1 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

MICU STAFFING GUIDELINES

Capacity: 20 Beds

Average Daily Census (ADC): 16.5

RN:

Ratio of 1:1 – 1:2 based on acuity

PCT:

Staffed 2 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

PACU STAFFING GUIDELINES

RN:

Ratio of 1:1 – 1:2 based on acuity

PCT:

Staffed 1 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

L&D STAFFING GUIDELINES

Capacity: 16 Beds

Average Daily Census (ADC): 13.4

RN:

Active Labor/ Complications: 1:1

Earlier Stage Labor: 1:2

High Risk Antepartum: 1:1-1:3

Triage: 2-3 RNs

L&D PACU: 1:1 - 1:2

PCT:

Staffed 3 per shift

Surgical Tech:

Staffed 1-2 per shift

IS:

Staffed 2 per shift

MBU STAFFING GUIDELINES

**Capacity: 69 + Well Baby Nursery
Average Daily Census (ADC): 63.8**

RN:

Ratio of 1:6 based on ADC

PCT:

**Staffed 6 per day shift
Staffed 4 per evening shift
Staffed 7 per night shift**

IS:

Staffed 3 per shift

PED6 STAFFING GUIDELINES

Capacity: 25 Beds

Average Daily Census (ADC): 12.2

RN:

Ratio of 1:5 per shift

PCT:

Staffed 2 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

PICU STAFFING GUIDELINES

Capacity: 11 Beds

Average Daily Census (ADC): 6.7

RN:

Ratio of 1:1 – 1:2 based on acuity

PCT:

Staffed 1 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 shared per night shift

NICU STAFFING GUIDELINES

Capacity: 31 Beds

Average Daily Census (ADC): 23.9

RN:

Ratio of 1:1 – 1:4 based on acuity

PCT:

Staffed 1 per shift

IS:

Staffed 1 per day shift

Staffed 1 per evening shift

Staffed 1 per night shift

N4 STAFFING GUIDELINES

Capacity: 40 Beds

Average Daily Census (ADC): 29.0

RN:

**Staffed 5 Mon – Fri on day shift
Staffed 3 on night shift & weekends**

MHW:

**Staffed 5 per day shift
Staffed 4 per evening & night shift**

IS:

Staffed 1 per day & evening shift

N6 STAFFING GUIDELINES

Capacity: 30 Beds

Average Daily Census (ADC): 21.3

RN:

**Staffed 4 Mon – Fri on day shift
Staffed 3 on night shift & weekends**

MHW:

Staffed 4 per shift

IS:

Staffed 1 per day & evening shift

ED STAFFING GUIDELINES

Average Daily Visits: 267.5

	7am-11am	11am/12p-3pm	3pm-7pm	7pm-11pm	11pm-3am	3am-7am
RN	28-31	38-41	42-45	42-45	34-37	28-31
PCT	12-16	12-16	12-20	12-20	10-12	10-12
MHW	3	3	3	3	3	3

Critical 1:2 | Active Trauma & Resus 1:1

Admitted patients to follow inpatient guidelines:

ICU/High Acuity 1:1

ICU/Critical Acuity 1:2

Telemetry 1:4

Medicine/Surgery 1:5

CDU STAFFING GUIDELINES

Capacity: 12 Beds

RN:

Staffed 2 per shift

PCT:

Staffed 1 per shift

Admitted patients to follow inpatient guidelines:

Telemetry 1:4

Medicine/Surgery 1:5

HEMODIALYSIS STAFFING GUIDELINES

6 Treatment Areas

Average Daily Treatments: 15.8

RN:

Ratio of 1:2 for in unit treatments

Ratio of 1:1 for bedside procedures

Hemodialysis Technicians:

Staffed 1-2 per shift

CCL-EP-STRUCTURAL HEART STAFFING GUIDELINES

Capacity: 5 Suites + Structural/OR Procedures

Average Daily Patients: 17.6

RN:

Staffed 13 per shift

RCVT:

Staffed 2-4 per shift

K2 ACUI STAFFING GUIDELINES

Capacity: 22 Beds

Average Daily Census (ADC): 10.8

RN:

Ratio of 1:4

PCT:

Staffed 2 per shift

IS:

Staffed 1 per shift

TEE STAFFING GUIDELINES

Transesophageal Echocardiogram with Cardioversion

Average Daily Patients: 2.7

RN:

Staffed 1 per shift

CARDIAC REHAB STAFFING GUIDELINES

Average Daily Patients: 4.5

RN:

Staffed 1 per shift

SECY:

Staffed 1 per shift

ASU PACU STAFFING GUIDELINES

Capacity: 18 Beds

Average Daily Patients: 45.1

	6am- 9am	9am- 4pm	4pm- 8:30pm
RN	5-11	12	2-11
PCT	2	2	2
IS	2	2	2

INTERVENTIONAL RADIOLOGY STAFFING GUIDELINES

**Special Procedures Recovery Room, CT/MRI,
Nuclear Medicine, Sonogram, X-ray**

Average Daily Patients: 14.5

RN:

Staffed 9-10 per shift

PCT:

Staffed 2 per day shift & 1 per evening shift

ENDOSCOPY STAFFING GUIDELINES

3 – 4 Procedure Rooms

RN:

Staffed 9-11 per shift

PCT:

Staffed 2 per shift

IS:

Staffed 2 per shift

G4 PACU STAFFING GUIDELINES

Post Anesthesia Care Unit
Bed Capacity: 16

	7am-11am	11am-11pm	11pm-7am	Sat (7a-7p)	Sun (7a-7p)
RN	2-6	11-12	2-3	3	2-3
PCT	1	2	-	1	1
IS	2	2	-	-	-

OPERATING ROOMS STAFFING GUIDELINES

**OR consists of 13 G4 ORs,
6 ASU ORs, 1 GYN OR**

	7am-5pm	5pm-7pm	7pm-7am	11pm-7am
RN	31	19	6	3
Surgical Techs	15-16	2	2	-
OR Attendants	18	8	3	-
IS	3	3	1	-