

OCH - NURSING DEPARTMENT STAFFING GUIDELINES

PCUII DAY SHIFT STAFFING GUIDELINES

Census	Charge RN	Ratio	RN	Ratio	LPN	Ratio	Aide	Ratio
25	1	0	2	1:5/4*	2	1:8(TCU)	2	1:12
24	1	0	2	1:5/5*	2	1:7(TCU)	2	1:12
23	1	0	2	1:5/4*	2	1:7(TCU)	2	1:11
22	1	0	2	1:5/5	2	1:6*(TCU)	2	1:11
21	1	0	2	1:5/4*	2	1:6(TCU)	2	1:10
20	1	0	2	1:6/6*	1	1:8(TCU)	2	1:10
19	1	0	2	1:5*/6	1	1:8(TCU)	2	1:9
18	1	0	2	1:5/5*	1	1:8(TCU)	2	1:9
17	1	0	2	1:5*/6	1	1:6(TCU)	2	1:8
16	1	0	2	1:4*/5	1	1:7(TCU)	2	1:8
15	1	0	2	1:4/4*	1	1:7(TCU)	2	1:7
14	1	0	2	1:4/4*	1	1:6(TCU)	2	1:7
13	1	0	2	1:4/4	1	1:5*(TCU)	2	1:6
12	1	0	2	1:3/3*	1	1:6(TCU)	2	1:6
11	1	0	2	1:3/3*	1	1:5(TCU)	2	1:5
10	1	0	2	1:3/3	1	1:4*(TCU)	2	1:5
9	1	0	1	1:4	1	1:5*(TCU)	1	1:9
8	1	0	1	1:3	1	1:5*(TCU)	1	1:8
7	1	0	1	1:3	1	1:4*(TCU)	1	1:7
6	1	0	1	1:3	1	1:3*(TCU)	1	1:6
5	1	0	1	1:2	1	1:3*(TCU)	1	1:5
4	1	0	1	1:2	1	1:2*(TCU)	1	1:4
3	1	0	1	1:1	1	1:2*(TCU)	1	1:3
2	1	0	1	1:2*	0	0	1	1:2
1	1	0	1	1:1*	0	0	1	1:1

* indicates key holder for the day

RHCF STAFFING GUIDELINES

Position	30	25	20 or less
LPN A shift	1:30	1:25	1:20
LPN P shift	1:30	1:25	1:20
Aide A shift	1:7	1:6	1:7
Aide A shift	1:7	1:6	1:7
Aide A shift	1:7	1:6	low census
Aide D shift	1:7	1:6	1:7
Aide E shift	1:7/10	1:6/8	low census
Aide P shift	1:10/15	1:8/13	1:10
Aide P shift	1:10/15	1:8/13	1:10
Charge RN-non-union	1:30	1:25	1:20

EMERGENCY DEPARTMENT STAFFING GUIDELINES

The ED is a 7 bed unit, staffed 24/7 with 2 RNs and with 1 PCT regardless of census.

SURGERY DEPARTMENT STAFFING GUIDELINES

The Surgery Department is staffed with 1 RN for ASU, 1 RN for PACU, 1 RN for OR and 1 RN to float. 2 techs, 1 aide

Charge RN non-union 7.5 hr/day Considerations to include but not limited to: patient/resident acuity, skill mix and staff competence
 Nurse shift - 12 hours Respiratory services coverage - 12-hour shift daily. Nursing coverage and on-call otherwise.
 Aide shift - 11.5 hours
 PCT shift - 11.5 hours

Approved by Clinical Staffing Committee - May 4, 2023

OCH - NURSING DEPARTMENT STAFFING GUIDELINES

PCUII NIGHT SHIFT/ WEEKEND STAFFING GUIDELINES

Census	Charge RN	Ratio	RN	Ratio	LPN	Ratio	Aide	Ratio
25	1	1:3*	1	1:6	2	1:8(TCU)	2	1:12
24	1	1:3	1	1:4*	2	1:8(TCU)	2	1:12
23	1	1:3	1	1:4*	2	1:8(TCU)	2	1:11
22	1	1:3*	1	1:5	2	1:7(TCU)	2	1:11
21	1	1:3	1	1:4*	2	1:7(TCU)	2	1:10
20	1	1:6	1	1:6*	1	1:8(TCU)	2	1:10
19	1	1:5*	1	1:6	1	1:8(TCU)	2	1:9
18	1	1:5	1	1:5*	1	1:8(TCU)	2	1:9
17	1	1:5	1	1:5*	1	1:7(TCU)	2	1:8
16	1	1:4	1	1:5*	1	1:7(TCU)	2	1:8
15	1	1:4	1	1:4*	1	1:7(TCU)	2	1:7
14	1	1:4	1	1:4*	1	1:6(TCU)	2	1:7
13	1	1:4	1	1:4	1	1:5*(TCU)	2	1:6
12	1	1:3	1	1:4	1	1:5*(TCU)	2	1:6
11	1	1:3	1	1:3	1	1:5*(TCU)	2	1:5
10	1	1:3	1	1:3	1	1:4*(TCU)	2	1:5
9	1	1:2	1	1:3	1	1:4*(TCU)	1	1:9
8	1	1:2	1	1:2	1	1:4*(TCU)	1	1:8
7	1	1:2	1	1:2	1	1:3*(TCU)	1	1:7
6	1	1:2	1	1:2	1	1:2*(TCU)	1	1:6
5	1	1:2	0	0	1	1:3*(TCU)	1	1:5
4	1	1:2	0	0	1	1:2*(TCU)	1	1:4
3	1	1:1	0	0	1	1:2*(TCU)	1	1:3
2	1	1:2	0	0	0	0	1	1:2
1	1	1:1	0	0	0	0	1	1:1

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LPN P shift	1:30	1:25	1:20
Aide A shift	1:7	1:6	1:7
Aide A shift	1:7	1:6	1:7
Aide A shift	1:7	1:6	low census
Aide D shift	1:7	1:6	1:7
Aide E shift	1:7/10	1:6/8	low census
Aide P shift	1:10/15	1:8/13	1:10
Aide P shift	1:10/15	1:8/13	1:10
Charge RN-non-union	1:30	1:25	1:20

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Considerations to include but not limited to: patient/resident acuity, skill mix and staff competence
 Respiratory services coverage - 12-hour shift daily. Nursing coverage and on-call otherwise.

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OCH - NURSING DEPARTMENT STAFFING GUIDELINES

Medina Dialysis Outpatient Clinic

Shift # 1	6am-11am	10 patients	1 RN 1 LPN 1 tech
Shift # 2	12pm-3pm	10 patients	1 RN 1 LPN 1 tech

Batavia Dialysis Outpatient Clinic

Shift # 1	6am-11am	16 patients	2 RN 3 LPN 1 tech
Shift # 2	12pm-3pm	16 patients	2 RN 3 LPN 1 tech

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